



THE CITY COUNCIL OF THE CITY OF HENDERSON, TEXAS, WILL MEET ON TUESDAY, THE 21ST DAY OF JANUARY 2024, AT 6:00 P.M. FOR A REGULAR COUNCIL MEETING, IN THE THOMAS WARD COUNCIL CHAMBERS AND COURTROOM AT THE MUNICIPAL SERVICES COMPLEX, 300 W. MAIN STREET, FOR THE FOLLOWING PURPOSES:

Mayor:

Henry Pace

Mayor Pro Tem

Gina Juarez

Council Members:

Stephen Strong

Michael Searcy

Greg Jackson

Melissa Morton

City Manager:

Jay Abercrombie

City Secretary

Cheryl Jimerson

CALL TO ORDER: *The Mayor will call the meeting to order, declare a quorum if present, and declare notices legally posted pursuant to Open Meetings Act.*

INVOCATION AND PLEDGE OF ALLEGIANCE:

CITIZENS COMMENTS

PRESENTATIONS/ANNOUNCEMENTS

1. Proclamation designating January as 2025 National Human Trafficking Prevention Month. (Mayor Pace)

CONSENT AGENDA

2. Consideration of possible action upon the minutes of the meeting held November 26, 2024. December 17, 2024 Council Meeting was cancelled there are no minutes to approve. (Jimerson)
3. Consideration and possible action upon the HEDCO financial's for the month(s) of October 2024 & November 2024.

COUNCIL BUSINESS – REGULAR SESSION

4. Consideration and possible action upon authorization to issue requests for proposals for administrative services (RFP) and requests for qualifications (RFQ) for the 2025 Texas Community Development Block Grant Program, Downtown Revitalization Program, administered by the Texas Department of Agriculture. (Abercrombie/Rob Barthen)
5. Consideration and possible action upon authorizing the purchase of a new ladder Fire Truck. (Ybarra)
6. Consideration and possible action upon an Inter-local Agreement with the 791 Purchasing Cooperative. (Hortman)
7. Consideration and possible action upon an agreement with Water Company of America for a Utility Audit through the 791 Cooperative. (Hortman)
8. Consideration and action upon a recommendation from the Planning and Zoning Commission on a zoning change for a property located on N. Van Buren between HWY 64 and C.R. 201 also known as Austin Avenue. Mr. Tenbrink requested to change the zone from General Industrial (I2) to a High Density Multi-Family District (M3). (Jimerson)

DEPARTMENTAL REPORTS:

9. The City Council may deliberate and make inquiry into any item listed in the Departmental Reports.

- A. City Manager
- B. Fire Department
- C. Police Department
- D. Animal Center
- E. Community Development
- F. Public Services/Parks and Recreation Department
- G. Public Utilities
- H. Finance Department
- I. City Secretary
- J. Communications and Marketing
- K. HEDCO

Sales Tax Revenue for October 2024 and November 2024.

- L. Director of Operations Departmental Reports below.

Civic Center

Main Street/Tourism

Municipal Court

BOARDS AND COMMISSIONS

Board of Adjustments Minutes

Planning and Zoning Minutes

Cemetery Board Meeting Minutes

Main Street Meeting Minutes

Preservation Minutes

EXECUTIVE SESSION:

REGULAR SESSION:

ADJOURNMENT

- 10. Adjourn

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

ACCESSIBILITY STATEMENT

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (903) 657-6551.

CERTIFICATE

I certify the foregoing notice was posted on the notice board in front of the Municipal Services Complex, Henderson, Texas, on this ____ day of _____ 20____.

Cheryl Jimerson, City Secretary

PROCLAMATION

2025 NATIONAL HUMAN TRAFFICKING PREVENTION MONTH

WHEREAS, human trafficking is a public health issue and crime that harms the health and well-being of individuals, families, and communities, often across generations; and

WHEREAS, human trafficking can happen to anyone, but certain populations are at greater risk, including people affected by abuse, violence, poverty, unstable living situations, social disconnection, or discrimination; and

WHEREAS, including the forced or fraudulent recruitment, harboring, or transportation of people for labor or commercial sex; and

WHEREAS, nearly 25 years since the passing of the Trafficking Victims Protection Act, an estimated 27.6 million people are subjected to human trafficking globally, including an estimated 313,000 victims in Texas, 79,000 of whom are minors and youth; and

WHEREAS, people can be trafficked in person and online; in industries such as restaurants, domestic work, construction, agriculture, and factories; and by strangers or someone they know, including employers, partners, and family members;

WHEREAS, “Connecting the Dots. Strengthening Communities. Preventing Trafficking.” Underscores the need to understand how human trafficking relates to other forms of violence and how we can prevent it by strengthening protective factors at the individual, relational, community, and societal levels: and

WHEREAS, the Women’s Center of East Texas is dedicated to ensuring anyone impacted by human trafficking can receive services that provide individualized care, understand the impact of trauma, and incorporate cultural and linguistic needs;

WHEREAS, every individual, family, community, and organization can contribute to enhancing human trafficking awareness, prevention, and response by learning about ways to help.

NOW, THEREFORE, WE, the City Council for the City of Henderson, TEXAS do hereby proclaim the month of January 2025 to be ***HUMAN TRAFFICKING PREVENTION MONTH*** in Rusk County, Texas.

Signed this 21st day of January 2025

Mayor Henry Pace

MINUTES OF THE
HENDERSON CITY COUNCIL
Regular Scheduled Meeting

November 19, 2024

CALL TO ORDER: *The Mayor will call the meeting to order, declare a quorum if present, and declare notices legally posted pursuant to Open Meetings Act.*

Mayor Pace called the meeting to order at 6 p.m.

Council members present were Stephen Strong, Michael Searcy, Greg Jackson, Melissa Morton, and Gina Juarez.

Staff members present were City Manager Jay Abercrombie, City Secretary Cheryl Jimerson, City Attorney Russell Brown, Chief of Police Chad Taylor, Fire Chief Sonny Ybarra, Director of Operations Davis Brown, Director of Public Services Kirk Kimbrell, Director of Utilities Randy Boyd, Director of Utility Infrastructure and Delivery David Hortman, Community Development Manager/Building Official Cliff McElfresh, Finance Director Karen Arnall, Civic Center Manager Stephanie Kimbrell, Executive Leadership Assistant/HR Specialist Hillary Faulkner, Communications and Marketing Coordinator Phedra Johnson.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Council Member Reggie Weatherton gave the invocation, Council Member Stephen Strong led the Pledges.

CITIZENS COMMENTS

Sophia Moland with the Scouting of America, her Eagle Scout project, and community Christmas dinner will be at the Civic Center December 10 at 6 p.m. Sophia personally invited all of the Council Members and Mayor to join her at this dinner.

Don E. Smith with the Toastmasters Club at Bradshaw recognized Mayor John "Buzz" Fullen, Don has appreciated everything Mayor Fullen has done behind the walls of the prison. Mayor Fuller has gone over and beyond with speaking and networking with the prisoners during his term. Thank you.

PRESENTATIONS/ANNOUNCEMENTS

1. Canvass November 5, 2024 election returns by Mayor John "Buzz" Fullen, Presiding Officer of the Canvassing Authority, to issue Summary of Returns and certification that figures on tally sheets correspond with figures on returns for: Mayor, Council Members in Districts Two and Three. (La eleccion del 5 noviembre de 2024 del sondeo vuelve por Alcalde John "Buzz" Fullen, Presidente de la autoridad de solicitacion de votos, al resumen de la edicion de las vueltas para: Alcalde y Distrito Dos del Miembro del Consejo y Distrito Tres del Miembro del Consejo.)

City Secretary Cheryl Jimerson read the summary of the Returns and Tally sheets from the November 5th 2024 Municipal Election.

For Mayor - Henry Pace unopposed, he received 3,199 votes. (The most votes this City Secretary with 20 years of Municipal experience has ever seen, congratulations)

For Council District 2 - Reggie Weatherton received 234 votes and Michael Searcy received 244 votes.(City Secretary Cheryl Jimerson commented on how close this race was and congratulated Michael Searcy)

For Council District 3 - Greg Jackson unopposed received 281(City Secretary Cheryl Jimerson congratulated Greg)

2. Issue certificates of election and oath of office to persons elected to the following offices: Mayor, Council Member District Two and Council Member District Three. (Publique los certificados de eleccion y de juramento de toma de posesion a las personas elegidas a las oficinas siguientes: Mayor, Distrito Dos del Miembro del Consejo, Distrito Tres del Miembro del Consejo.)

Municipal Judge James Holmes swore in all the new members and issued the certificates of election. City Secretary Cheryl Jimerson asked the outgoing members to step down and asked the new members to take their place at the council dais.

3. Presentation to outgoing Mayor and/or Council Members

Mayor Henry Pace presented outgoing Mayor John "Buzz" Fullen with a beautiful glass photo of Lake Forest Park with Inscription.

4. Appointment of Mayor Pro-Tem. (Mayor)

Mayor Pace nominated Council Member Gina Juarez as the Mayor Protem, A motion was made by Council Member Stephen Strong for Council Member of District 5 Gina Juarez as the Mayor Protem, duly seconded by Council Member Michael Searcy. The vote was unanimous.

CONSENT AGENDA

5. Consideration of possible action upon the minutes of the meeting held October 15, 2024. (Jimerson)

6. Consideration and possible action upon street closures for the annual Christmas Tree Lighting and Parade December 5, 2024 (Ybarra/Taylor) at 6 p.m.

7. Consideration and possible action upon a contract with MPA Fireworks for the Independence Day Fireworks display to be held July 4, 2025 (Ybarra)

8. Consideration and possible action upon the HEDCO financials for the month of September 2024.

Council Member Melissa Morton made a motion to approve the consent agenda, duly seconded by Council Member Greg Jackson. The vote was unanimous.

COUNCIL BUSINESS – REGULAR SESSION

9. Consideration and possible action upon the re-appointment of the Planning and Zoning Members William Garmon III and Scott Droddy for a two-year term. (Jimerson)

Council Member Gina Juarez made a motion to approve the re-appointments of two members to the Planning and Zoning Commission, duly seconded by Council Member Michael Searcy. The vote was unanimous.

10. Consideration and possible action upon a minor plat combining lots in the Brookridge Addition, also known as the Zied Addition. (Jimerson)

Council Member Michael Searcy made a motion to approve minor plat combining lots in the Brookridge Addition, duly seconded by Council Member Stephen Strong. The vote was unanimous.

DEPARTMENTAL REPORTS:

11. The City Council may deliberate and make inquiry into any item listed in the Departmental Reports.

A. City Manager

B. Fire Department

Fire Chief Sonny Ybarra gave an overview of what the Fire Department has had going on with events, training and daily operations.

C. Police Department

D. Animal Center

E. Community Development

- F. Public Services/Parks and Recreation Department
- G. Public Utilities
- H. Finance Department
- I. City Secretary
- J. Communications and Marketing
- K. HEDCO Sales Tax Revenue for September 2024
- L. Director of Operations Departmental Reports below.

Civic Center

Main Street/Tourism

Municipal Court

Council had no questions or comments on the monthly reports.

BOARDS AND COMMISSIONS

Board of Adjustments Minutes of the meeting held November 12, 2024.

Planning and Zoning Minutes of the meeting held November 12, 2024.

Cemetery Board Meeting Minutes

Main Street Meeting Minutes

Preservation Minutes

Council had no questions or comments on the Board meeting minutes.

EXECUTIVE SESSION:

REGULAR SESSION:

ADJOURNMENT

12. Adjourn

Council Member Michael Searcy made a motion to adjourn at 6:31 p.m., duly seconded by Council Member Gina Juarez. The vote was unanimous.

ATTEST:

APPROVED:

Cheryl Jimerson, City Secretary

Henry Pace, Mayor



City Council

Agenda Item # 3.

SUBJECT: Consideration and possible action upon the HEDCO financial' s for the month(s) of October 2024 & November 2024.

MEETING DATE: January 21, 2025

DEPARTMENT: HEDCO

CONTACT: Bret Gardella, HEDCO Director

RECOMMENDED CITY COUNCIL ACTION: To approve the financials for the months of October 2024 and November 2024.

ITEM SUMMARY:

BACKGROUND INFORMATION:

SPECIAL CONSIDERATIONS:

SUPPORTING MATERIALS:

1. HEDCO Financials (Updated thru 10-31-2024)
2. HEDCO Financials (Updated thru 11-30-2024)

HEDCO - APPROVED BUDGET 2024-2025

	A	B	C	D	E	F	G	H	I	J	K
1	Last Edit Date:		October 23, 2024	TYPE A and B EDC		All expenditures expected to come from Type A bank account.					
2	Budget approved:		HEDCO - August 20, 2024	10-31-2024 Checking Acct. # 4911857 Balance			\$	569,239.89			
3	Budget approved:		3-Sep-24	10-31-2024 Money Market Acct. # 4011759 Balance			\$	719,719.82			
4	Budget amended:			10-31-2024 Type B Checking Acct. # 4271963 Balance			\$	5,410,311.80			
5				Total Account Balances			\$	6,699,271.51			
6				Approved	Final Budget		Approved Budget		Y-T-D		
7				Budget	Budget		BUDGET	1-Month Ended	2024-2024	% Of	
8	Acct.#		Description	2023-2024	2023-2024		2024-2025	10/31/2024	10/31/2024	Budget	Notes
9							12	1		0	Percent of year completed
10	REVENUE										
11	3010		Sales Tax Revenues Type B	1,910,000.00	2,061,058.17		1,900,000.00	185,605.44	185,605.44	10%	
12	3025		Interest Income - Type A	130,000.00	66,689.23		20,000.00	5,353.24	5,353.24	27%	
13	3025		Interest Income - Type B	69,000.00	94,074.36		115,000.00	21,286.07	21,286.07	19%	
14	3030		Land Sales		113,171.54		923,599.00				Projected land sale of the Jim Allen Estate to Arrington and Lot 6 to SWEPCO
15	3059		Lease Income - Texas Materials Group - 29.16 Ac.								
16	3090		Other (Misc) Revenue		5,000.00						
17			TOTAL REVENUE	2,109,000.00	2,339,993.30		2,958,599.00	212,244.75	212,244.75	7%	
18											
19	* Footnote		Note Reciveable from Rusk County Rural Rail District - Not Included in Budget Totals								Notes receivable accrue on the balance sheet vs.the budget at. \$6,666.67 per month. Pmt. Deferred for 15 years until 2037.
20											

HEDCO - APPROVED BUDGET 2024-2025

	A	B	C	D	E	F	G	H	I	J	K
6				Approved	Final Budget		Approved Budget		Y-T-D		
7				Budget	Budget		BUDGET	1-Month Ended	2024-2024	% Of	
8	Acct.#		Description	2023-2024	2023-2024		2024-2025	10/31/2024	10/31/2024	Budget	Notes
21	EXPENDITURES										
22	Economic Development Expenses										
23	6116		Henderson Canvas Products, Inc.								Job creation incentive, 6-jobs @ \$5,000 /job. Forgiveable loan executed March 2021. \$30,000 forgiveable Loan in A/R
24	6119		High Demand Job Training Grant #6	50,000.00	105,000.00		100,000.00				Placeholder - In the event we can apply in 2024-25
25	6120		Proj Provalus - Remodel Old City Hall Complex	270,000.00	379,637.19					0%	
26	6121		Provalus Utilities		22,000.00		36,000.00	2,155.82	2,155.82	6%	HEDCO responsible 2023-2024 and 2024-2025
27	6122		US 259 Infrastructure (Christus)	750,000.00			750,000.00			0%	Infrastruture for new Christus Clinic. Total exposure for the project is \$750,000
28	6123		Project K&L Recycling	190,000.00							
29	6124		Project SWEPCO	(173,599.00)							
30	6125		Provalus Parking Lot		9,330.00		100,000.00				Bid accepted for \$295,147 200,000 budgeted in 23-24
31	6190		Matching Grants for Buisness Retention - Industrial Pa	150,000.00			150,000.00			0%	New matching grant program for Henderson Industrial Park.
32	6200		Business Incentives for new or existing businesses	350,000.00			500,000.00			0%	Place Holder - Reserve for Incentive for New Businesses. \$5,000 per job x 100 jobs.
33			Misc Infrastructure- future projects				-				
34											
35			Total Economic Development Expenses	1,586,401.00	515,967.19		1,636,000.00	2,155.82	2,155.82	0%	
36											

HEDCO - APPROVED BUDGET 2024-2025

	A	B	C	D	E	F	G	H	I	J	K
6				Approved	Final Budget		Approved Budget		Y-T-D		
7				Budget	Budget		BUDGET	1-Month Ended	2024-2024	% Of	
8	Acct.#		Description	2023-2024	2023-2024		2024-2025	10/31/2024	10/31/2024	Budget	Notes
37	Supplies, Office Expenses and Professional Services										
38	6501		Accounting (Monthly Bookkeeping + Annual Audit)	14,000.00	12,595.00		14,000.00			0%	PB&J Accounting, Auditor Morgan LaGrone CPA
39	6502		Insurance - General Liability	1,500.00	1,500.00		1,500.00			0%	City of Henderson Liability premium to HEDCO. Lump sum annual payment.
40	6503		Legal (Attorney)	35,000.00	29,235.57		25,000.00			0%	Legal fees - does not include HEDCO Attorney salary
41	6504		Office Expenses	2,500.00	2,547.96		3,000.00	764.99	764.99	25%	Office supplies, copy paper, printer cartridges, computers, printer, furniture, bookshelves, storage, etc.
42	6505		Postage & Shipping	250.00	250.00		400.00			0%	Stamps, Fed-Ex, UPS
43	6506		Property Tax	75.00	4,050.75		85.00			0%	Copy machine tax
44	6507		Telephone, Cell (Admin)	600.00	600.00		600.00	170.72	170.72	28%	Office Phone, Cell for Adm. Asst.
45	6508		Utilities -								Potential utilities in new building.
46	6509		Professional Services - Consulting Fees, Engineering, Design, Architectural (Part of Capital Expenses)	225,000.00	62,794.00		100,000.00			0%	New Business Park, Professional Services, Property Surveys, Engineering, Phase 1 Environmentals, Streets, Drainage, Sidewalks, Water, Sewer, Fiber, Natural Gas
47			Subtotal - Supplies, Office Expenses and Professional	278,925.00	113,573.28		144,585.00	935.71	935.71	0%	

HEDCO - APPROVED BUDGET 2024-2025

	A	B	C	D	E	F	G	H	I	J	K
6				Approved	Final Budget		Approved Budget		Y-T-D		
7				Budget	Budget		BUDGET	1-Month Ended	2024-2024	% Of	
8	Acct.#		Description	2023-2024	2023-2024		2024-2025	10/31/2024	10/31/2024	Budget	Notes
48											
49	Personnel Expenses										
50	7001		Contract Labor - Executive Director (with City)	161,539.00	\$ 150,330.71		161,539.00			0%	Salary, Insurance, Retirement, Cell Phone, Car Allowance, W/H invoiced by City of Henderson,
51											
52	7010		Contract Labor - Dir. of Marketing/Business Dev.	89,500.00	83,461.59		102,500.00				Salary, Insurance, Retirement, Cell Phone, Car Allowance, W/H invoiced by City of Henderson. Director of Marketing
53	7020		Contract Labor - Administrative Assistant	70,500.00	67,626.00		70,500.00				
54	7021		Contract Labor - Admin Asst Part Time	30,000.00			10,000.00				Contract labor - Projected
55											
56			Subtotal - Personnel Expenses	251,039.00	301,418.30		344,539.00	-	-	0%	
57											

HEDCO - APPROVED BUDGET 2024-2025

	A	B	C	D	E	F	G	H	I	J	K
6				Approved	Final Budget		Approved Budget		Y-T-D		
7				Budget	Budget		BUDGET	1-Month Ended	2024-2024	% Of	
8	Acct.#		Description	2023-2024	2023-2024		2024-2025	10/31/2024	10/31/2024	Budget	Notes
58	Program Expenses										
59	7201		Website Annual License Fees	3,074.00	4,075.00		5,000.00			0%	Annual License Fee to ED Suite. Invoiced Nov 31 annually. Group M7 for 2024-2025
60	7202		Website Development, Maintenance, Upgrades, etc.	5,000.00	5,000.00		7,000.00			0%	Website CMS technology update (back end), new photo gallery, better mapping, new business park pages, updated property search tool, incentives tool - Website design updates by EDSuite
61	7203		Advertising and Marketing	70,000.00	29,251.14		70,000.00	2,807.00	2,807.00	4%	Print ads, Direct mail or email, Marketing travel, Trade shows, Sponsorships, Printed flyers & brochures, Marketing signage, Videos, Billboard, Public Notices, + Business Park Coming Soon Signs
62	7204		Meetings and Entertainment	12,000.00	6,500.00		10,000.00	254.01	254.01	3%	Meeting refreshments, BREP meals, Prospect Hosting, Industry Appreciation Luncheon
63	7205		Dues, Memberships & Subscriptions	10,000.00	12,317.83		12,000.00	3,331.99	3,331.99	28%	Chamber of Commerce, TEDC, Rotary, Team Texas, ICSC, NETEDR, Adobe AcrobatDC (2), Place Marketing, also Computer Programs & Subscriptions
64	7206		Training & Travel - Non-Marketing Conferences, Webinars, Seminars and Training (Including Travel), Admin. Asst. Mileage, Misc Consulting Fees	12,000.00	13,000.00		18,000.00	4,699.09	4,699.09	26%	TEDC Conferences, Training Workshops, Webinars, PFIA Training, Software Technical Assistance, Rusk County Days Austin Trip, Admin Assistant Mileage.
65	7207		Non Engineering Studies		7,500.00						Hotel Fesability Study
66	7208		Special Projects								
67	7209		BREP Matching Grant Program (Type B Program) (Placeholder)								Business Retention - Matching grants for current or new businesses in current industrial parks.
68			Subtotal - Program Expenses	112,074.00	77,643.97		122,000.00	11,092.09	11,092.09	9%	
69											

HEDCO - APPROVED BUDGET 2024-2025

	A	B	C	D	E	F	G	H	I	J	K
6				Approved	Final Budget		Approved Budget		Y-T-D		
7				Budget	Budget		BUDGET	1-Month Ended	2024-2024	% Of	
8	Acct.#		Description	2023-2024	2023-2024		2024-2025	10/31/2024	10/31/2024	Budget	Notes
70	Repairs and Maintenance (Non-Capital Expenses)										
71	7302		Property Maintenance - Frisco Street Parcel (29 acres)	2,500.00	900.00						Maintenance (Mowing, Clearing, Trimming, water detention, etc)
72	7303		Property Maintenance - Taylor Street/Greenbelt	500.00	500.00		500.00				Greenbelt Maintenance
73	7304		Property Maintenance - Old Industrial Park		25,000.00		35,000.00				29-acre parcel mowing, rebuild electric service
74	7305		Property Maintenance - East Texas Regional Business Park	75,000.00	65,925.00		150,000.00				Mowing, trimming, repairs & maintenance
75	7306		Monument and Wayfinding Sign - Industrial Park				50,000.00				Sign at CR 203 & Loop 571 Blacklands will allow in ROW
76			Property Maintenance,Jim Allen Estate	400,000.00			150,000.00				Clearing and maintenance
77	7307		Railroad Preventative Maintenance (Ties)								To facilitate NETRMA Grant for RR ties. \$240,000 reimbursement (Completed)
78	7309		Property Maintenance - Old City Hall Complex	10,000.00	5,274.83		5,000.00				Maintenance items not covered by Provalus agreement
79			Subtotal - Repairs and Maintenance (Non-Capital)	478,000.00	97,599.83		390,500.00	-	-	0%	
80											
81	TOTAL EXPENSES			2,706,439.00	1,106,202.57		2,637,624.00	28,367.24	28,367.24	1%	
82											

HEDCO - APPROVED BUDGET 2024-2025

	A	B	C	D	E	F	G	H	I	J	K
6				Approved	Final Budget		Approved Budget		Y-T-D		
7				Budget	Budget		BUDGET	1-Month Ended	2024-2024	% Of	
8	Acct.#		Description	2023-2024	2023-2024		2024-2025	10/31/2024	10/31/2024	Budget	Notes
83	CAPITAL OUTLAY										
84	7501		Purchase of Property for New Business Park	234,000.00	7,802.96		230,000.00			0%	24-25 Colley Property \$230,000 (SWAG)
85	7502		East Texas Reg. Business Park - Capital Expenditures - Utilities & Street Improvements, Land Clearing, Sidewalks, Pond improvements	1,037,933.50	2,897,119.01		800,000.00			0%	Estimates: Street lights \$600,000, signs \$140,000, fiber conduit \$60,000
86	7503		Grant Match for TCF Grant - Morris Street								Previous Year - TCF Program was Shelved by TX Ag Commission
87	7504		Speculative Building - Design and Construction				2,500,000.00			0%	Engineer, design and construct a 20,000 sq ft building.
88			CR203 Industrial Drive Improvements	2,000,000.00							Project estimated at \$4 million. Need participation by City and County
89		Total Capital Outlay		1,271,933.50	2,904,921.97		3,530,000.00	-	-	0%	
90											
91	TOTAL EXPENDITURES (Expenses + Capital Outlay)			3,978,372.50	4,011,124.54		6,167,624.00	28,367.24	28,367.24	0%	
92	Totals										
93		Total Revenues		2,109,000.00	2,339,993.30		2,958,599.00	212,244.75	212,244.75	7%	
94		(Less) Total Expenditures		3,978,372.50	4,011,124.54		6,167,624.00	183,877.51	183,877.51	3%	
95	Net Increase/Decrease In Unrestricted Net Assets			(1,869,372.50)	(1,671,131.24)		(3,209,025.00)	28,367.24	28,367.24	-1%	
96		Receivable for Loan - Rusk County Rural Rail District			-						Agreement to defer for 15 years until the year 2037.
97		Total Available to Contribute to Fund Balance		(1,869,372.50)	(1,671,131.24)		(3,209,025.00)	28,367.24	28,367.24	-1%	Operating income less operating expenses
98											
99	Potential Transfer From Fund Balance										Projected Expenditures In Excess of Annual Income
100											
101	FINAL BALANCE			-1,869,372.50	-1,671,131.24		-3,209,025.00	28,367.24	28,367.24	-1%	

HEDCO - APPROVED BUDGET 2024-2025

	A	B	C	D	E	F	G	H	I	J	K
1	Last Edit Date:		December 3, 2024	TYPE A and B EDC		All expenditures expected to come from Type A bank account.					
2	Budget approved:		HEDCO - August 20, 2024	11-30-2024 Checking Acct. # 4911857 Balance			\$	277,498.06			
3	Budget approved:		September 3, 2024	11-30-2024 Money Market Acct. # 4011759 Balance			\$	722,470.53			
4	Budget amended:			11-30-2024 Type B Checking Acct. # 4271963 Balance			\$	5,615,619.73			
5				Total Account Balances			\$	6,615,588.32			
6				Approved	Final Budget		Approved Budget		Y-T-D		
7				Budget	Budget		BUDGET	2-Month Ended	2024-2025	% Of	
8	Acct.#		Description	2023-2024	2023-2024		2024-2025	11/30/2024	11/30/2024	Budget	Notes
9							12	2	2	0	Percent of year completed
10	REVENUE										
11	3010		Sales Tax Revenues Type B	1,910,000.00	2,061,058.17		1,900,000.00	192,043.75	377,649.19	20%	
12	3025		Interest Income - Type A	130,000.00	66,689.23		20,000.00	4,358.54	9,711.78	49%	
13	3025		Interest Income - Type B	69,000.00	94,074.36		115,000.00	20,764.18	42,050.25	37%	
14	3030		Land Sales		113,171.54		923,599.00				Projected land sale of the Jim Allen Estate to Arrington and Lot 6 to SWEPCO
15	3059		Lease Income - Texas Materials Group - 29.16 Ac.								
16	3090		Other (Misc) Revenue		5,000.00						
17			TOTAL REVENUE	2,109,000.00	2,339,993.30		2,958,599.00	217,166.47	429,411.22	15%	
18											
19	* Footnote		Note Reciveable from Rusk County Rural Rail District - Not Included in Budget Totals								Notes receivable accrue on the balance sheet vs.the budget at. \$6,666.67 per month. Pmt. Deferred for 15 years until 2037.
20											

HEDCO - APPROVED BUDGET 2024-2025

	A	B	C	D	E	F	G	H	I	J	K
6				Approved	Final Budget		Approved Budget		Y-T-D		
7				Budget	Budget		BUDGET	2-Month Ended	2024-2025	% Of	
8	Acct.#		Description	2023-2024	2023-2024		2024-2025	11/30/2024	11/30/2024	Budget	Notes
21	EXPENDITURES										
22	Economic Development Expenses										
23	6116		Henderson Canvas Products, Inc.								Job creation incentive, 6-jobs @ \$5,000 /job. Forgiveable loan executed March 2021. \$30,000 forgiveable Loan in A/R
24	6119		High Demand Job Training Grant #6	50,000.00	105,000.00		100,000.00				Placeholder - In the event we can apply in 2024-25
25	6120		Proj Provalus - Remodel Old City Hall Complex	270,000.00	379,637.19					0%	
26	6121		Provalus Utilities		22,000.00		36,000.00	2,006.60	4,162.42	12%	HEDCO responsible 2023-2024 and 2024-2025
27	6122		US 259 Infrastructure (Christus)	750,000.00			750,000.00			0%	Infrastruture for new Christus Clinic. Total exposure for the project is \$750,000
28	6123		Project K&L Recycling	190,000.00							
29	6124		Project SWEPCO	(173,599.00)							
30	6125		Provalus Parking Lot		9,330.00		100,000.00				Bid accepted for \$295,147 200,000 budgeted in 23-24
31	6190		Matching Grants for Buisness Retention - Industrial Pa	150,000.00			150,000.00			0%	New matching grant program for Henderson Industrial Park.
32	6200		Business Incentives for new or existing businesses	350,000.00			500,000.00			0%	Place Holder - Reserve for Incentive for New Businesses. \$5,000 per job x 100 jobs.
33			Misc Infrastructure- future projects				-				
34											
35			Total Economic Development Expenses	1,586,401.00	515,967.19		1,636,000.00	2,006.60	2,006.60	0%	
36											

HEDCO - APPROVED BUDGET 2024-2025

	A	B	C	D	E	F	G	H	I	J	K
6				Approved	Final Budget		Approved Budget		Y-T-D		
7				Budget	Budget		BUDGET	2-Month Ended	2024-2025	% Of	
8	Acct.#		Description	2023-2024	2023-2024		2024-2025	11/30/2024	11/30/2024	Budget	Notes
37	Supplies, Office Expenses and Professional Services										
38	6501		Accounting (Monthly Bookkeeping + Annual Audit)	14,000.00	12,595.00		14,000.00	600.00	600.00	4%	PB&J Accounting, Auditor Morgan LaGrone CPA
39	6502		Insurance - General Liability	1,500.00	1,500.00		1,500.00			0%	City of Henderson Liability premium to HEDCO. Lump sum annual payment.
40	6503		Legal (Attorney)	35,000.00	29,235.57		25,000.00			0%	Legal fees - does not include HEDCO Attorney salary
41	6504		Office Expenses	2,500.00	2,547.96		3,000.00	462.10	1,227.09	41%	Office supplies, copy paper, printer cartridges, computers, printer, furniture, bookshelves, storage, etc.
42	6505		Postage & Shipping	250.00	250.00		400.00			0%	Stamps, Fed-Ex, UPS
43	6506		Property Tax	75.00	4,050.75		85.00			0%	Copy machine tax
44	6507		Telephone, Cell (Admin)	600.00	600.00		600.00	120.72	291.44	49%	Office Phone, Cell for Adm. Asst.
45	6508		Utilities -								Potential utilities in new building.
46	6509		Professional Services - Consulting Fees, Engineering, Design, Architectural (Part of Capital Expenses)	225,000.00	62,794.00		100,000.00			0%	New Business Park, Professional Services, Property Surveys, Engineering, Phase 1 Environmentals, Streets, Drainage, Sidewalks, Water, Sewer, Fiber, Natural Gas
47			Subtotal - Supplies, Office Expenses and Professional	278,925.00	113,573.28		144,585.00	1,182.82	2,118.53	1%	

HEDCO - APPROVED BUDGET 2024-2025

	A	B	C	D	E	F	G	H	I	J	K
6				Approved	Final Budget		Approved Budget		Y-T-D		
7				Budget	Budget		BUDGET	2-Month Ended	2024-2025	% Of	
8	Acct.#		Description	2023-2024	2023-2024		2024-2025	11/30/2024	11/30/2024	Budget	Notes
48											
49	Personnel Expenses										
50	7001		Contract Labor - Executive Director (with City)	161,539.00	\$ 150,330.71		161,539.00	25,075.29	25,075.29	16%	Salary, Insurance, Retirement, Cell Phone, Car Allowance, W/H invoiced by City of Henderson,
51											
52	7010		Contract Labor - Dir. of Marketing/Business Dev.	89,500.00	83,461.59		102,500.00	8,313.52	8,313.52	5%	Salary, Insurance, Retirement, Cell Phone, Car Allowance, W/H invoiced by City of Henderson. Director of Marketing
53	7020		Contract Labor - Administrative Assistant	70,500.00	67,626.00		70,500.00	5,918.16	5,918.16	8%	
54	7021		Contract Labor - Admin Asst Part Time	30,000.00			10,000.00				Contract labor - Projected
55	7022		Contract Labor-Lawyer					2,769.24	2,769.24		has to have an amendment done; was left off of budget
56			Subtotal - Personnel Expenses	251,039.00	301,418.30		344,539.00	27,844.53	27,844.53	8%	
57											

HEDCO - APPROVED BUDGET 2024-2025

	A	B	C	D	E	F	G	H	I	J	K
6				Approved	Final Budget		Approved Budget		Y-T-D		
7				Budget	Budget		BUDGET	2-Month Ended	2024-2025	% Of	
8	Acct.#		Description	2023-2024	2023-2024		2024-2025	11/30/2024	11/30/2024	Budget	Notes
58	Program Expenses										
59	7201		Website Annual License Fees	3,074.00	4,075.00		5,000.00			0%	Annual License Fee to ED Suite. Invoiced Nov 31 annually. Group M7 for 2024-2025
60	7202		Website Development, Maintenance, Upgrades, etc.	5,000.00	5,000.00		7,000.00			0%	Website CMS technology update (back end), new photo gallery, better mapping, new business park pages, updated property search tool, incentives tool - Website design updates by EDSuite
61	7203		Advertising and Marketing	70,000.00	29,251.14		70,000.00	1,307.00	4,114.00	6%	Print ads, Direct mail or email, Marketing travel, Trade shows, Sponsorships, Printed flyers & brochures, Marketing signage, Videos, Billboard, Public Notices, + Business Park Coming Soon Signs
62	7204		Meetings and Entertainment	12,000.00	6,500.00		10,000.00	345.31	599.32	6%	Meeting refreshments, BREP meals, Prospect Hosting, Industry Appreciation Luncheon
63	7205		Dues, Memberships & Subscriptions	10,000.00	12,317.83		12,000.00	2,085.51	5,417.50	45%	Chamber of Commerce, TEDC, Rotary, Team Texas, ICSC, NETEDR, Adobe AcrobatDC (2), Place Marketing, also Computer Programs & Subscriptions
64	7206		Training & Travel - Non-Marketing Conferences, Webinars, Seminars and Training (Including Travel), Admin. Asst. Mileage, Misc Consulting Fees	12,000.00	13,000.00		18,000.00	5,651.46	10,350.55	58%	TEDC Conferences, Training Workshops, Webinars, PFIA Training, Software Technical Assistance, Rusk County Days Austin Trip, Admin Assistant Mileage.
65	7207		Non Engineering Studies		7,500.00						Hotel Fesability Study
66	7208		Special Projects								
67	7209		BREP Matching Grant Program (Type B Program) (Placeholder)								Business Retention - Matching grants for current or new businesses in current industrial parks.
68			Subtotal - Program Expenses	112,074.00	77,643.97		122,000.00	9,389.28	20,481.37	17%	
69											

HEDCO - APPROVED BUDGET 2024-2025

	A	B	C	D	E	F	G	H	I	J	K
6				Approved	Final Budget		Approved Budget		Y-T-D		
7				Budget	Budget		BUDGET	2-Month Ended	2024-2025	% Of	
8	Acct.#		Description	2023-2024	2023-2024		2024-2025	11/30/2024	11/30/2024	Budget	Notes
70	Repairs and Maintenance (Non-Capital Expenses)										
71	7302		Property Maintenance - Frisco Street Parcel (29 acres)	2,500.00	900.00						Maintenance (Mowing, Clearing, Trimming, water detention, etc)
72	7303		Property Maintenance - Taylor Street/Greenbelt	500.00	500.00		500.00				Greenbelt Maintenance
73	7304		Property Maintenance - Old Industrial Park		25,000.00		35,000.00				29-acre parcel mowing, rebuild electric service
74	7305		Property Maintenance - East Texas Regional Business Park	75,000.00	65,925.00		150,000.00	47,762.88	47,762.88	32%	Mowing, trimming, repairs & maintenance
75	7306		Monument and Wayfinding Sign - Industrial Park				50,000.00				Sign at CR 203 & Loop 571 Blacklands will allow in ROW
76			Property Maintenance,Jim Allen Estate	400,000.00			150,000.00				Clearing and maintenance
77	7307		Railroad Preventative Maintenance (Ties)								To facilitate NETRMA Grant for RR ties. \$240,000 reimbursement (Completed)
78	7309		Property Maintenance - Old City Hall Complex	10,000.00	5,274.83		5,000.00				Maintenance items not covered by Provalus agreement
79			Subtotal - Repairs and Maintenance (Non-Capital)	478,000.00	97,599.83		390,500.00	-	-	0%	
80											
81	TOTAL EXPENSES			2,706,439.00	1,106,202.57		2,637,624.00	142,841.02	169,052.44	6%	
82											

HEDCO - APPROVED BUDGET 2024-2025

	A	B	C	D	E	F	G	H	I	J	K
6				Approved	Final Budget		Approved Budget		Y-T-D		
7				Budget	Budget		BUDGET	2-Month Ended	2024-2025	% Of	
8	Acct.#		Description	2023-2024	2023-2024		2024-2025	11/30/2024	11/30/2024	Budget	Notes
83	CAPITAL OUTLAY										
84	7501		Purchase of Property for New Business Park	234,000.00	7,802.96		230,000.00			0%	24-25 Colley Property \$230,000 (SWAG)
85	7502		East Texas Reg. Business Park - Capital Expenditures - Utilities & Street Improvements, Land Clearing, Sidewalks, Pond improvements	1,037,933.50	2,897,119.01		800,000.00			0%	Estimates: Street lights \$600,000, signs \$140,000, fiber conduit \$60,000
86	7503		Grant Match for TCF Grant - Morris Street								Previous Year - TCF Program was Shelved by TX Ag Commission
87	7504		Speculative Building - Design and Construction				2,500,000.00			0%	Engineer, design and construct a 20,000 sq ft building.
88			CR203 Industrial Drive Improvements	2,000,000.00							Project estimated at \$4 million. Need participation by City and County
89		Total Capital Outlay		1,271,933.50	2,904,921.97		3,530,000.00	-	-	0%	
90											
91	TOTAL EXPENDITURES (Expenses + Capital Outlay)			3,978,372.50	4,011,124.54		6,167,624.00	142,841.02	169,052.44	3%	
92	Totals										
93		Total Revenues		2,109,000.00	2,339,993.30		2,958,599.00	217,166.47	429,411.22	15%	
94		(Less) Total Expenditures		3,978,372.50	4,011,124.54		6,167,624.00	260,358.78	260,358.78	4%	
95	Net Increase/Decrease In Unrestricted Net Assets			(1,869,372.50)	(1,671,131.24)		(3,209,025.00)	(43,192.31)	169,052.44	-5%	
96		Receivable for Loan - Rusk County Rural Rail District			-						Agreement to defer for 15 years until the year 2037.
97		Total Available to Contribute to Fund Balance		(1,869,372.50)	(1,671,131.24)		(3,209,025.00)	(43,192.31)	169,052.44	-5%	Operating income less operating expenses
98											
99	Potential Transfer From Fund Balance										Projected Expenditures In Excess of Annual Income
100											
101	FINAL BALANCE			-1,869,372.50	-1,671,131.24		-3,209,025.00	-43,192.31	169,052.44	-5%	



City Council

Agenda Item # 4.

SUBJECT: Consideration and possible action upon authorization to issue requests for proposals for administrative services (RFP) and requests for qualifications (RFQ) for the 2025 Texas Community Development Block Grant Program, Downtown Revitalization Program, administered by the Texas Department of Agriculture. (Abercrombie/Rob Barthen)

MEETING DATE: January 21, 2025

DEPARTMENT: Administration

CONTACT: Jay Abercrombie, City Manager

RECOMMENDED CITY COUNCIL ACTION: Staff recommends authorization to issue requests for proposals for administrative services (RFP) and requests for qualifications (RFQ) for the 2025 Texas Community Development Block Grant Program, Downtown Revitalization Program, administered by the Texas Department of Agriculture.

ITEM SUMMARY:

BACKGROUND INFORMATION:

SPECIAL CONSIDERATIONS:

SUPPORTING MATERIALS: None



City Council

Agenda Item # 5.

SUBJECT: Consideration and possible action upon authorizing the purchase of a new ladder Fire Truck. (Ybarra)

MEETING DATE: January 21, 2025

DEPARTMENT: Fire Department

CONTACT: Sonny Ybarra, Fire Chief

RECOMMENDED CITY COUNCIL ACTION: Staff recommends Council's approval on the purchase of a 100 ft Ladder Truck.

ITEM SUMMARY: To authorize to proceed with construction of a new 100 ft Ladder truck for The City of Henderson Fire Department. The new Ladder Truck being proposed will last the City of Henderson fifteen to twenty years. The ladder Truck will accommodate the needed equipment by the Firefighters to preform their duties in a effective, efficient and Safe manner.

BACKGROUND INFORMATION: The Ladder Truck will be used inside the City limits when needed. The Ladder Truck will response to All Structure Fires, Rescues, car fires, MVC's, extrication calls as needed or other emergencies that may occur or when the front-line apparatus response units are responding to other emergency's. The Henderson Fire Department truck committee, which is composed of firefighters from each shift, Chief Sonny Ybarra, Assistant Chief Jeff Stoddard. The Ladder truck will be designed to carry all the necessary equipment required for the Firefighters and will meet the Texas Commission on Fire Protection and ISO standards.

SPECIAL CONSIDERATIONS: The new ladder will take approximately 36-38 months to complete. During the process of being constructed three members of

HFD will go to the Factory to complete inspection of the truck as different phases get completed and one final inspection before the Truck will be delivered to put in service.

SUPPORTING MATERIALS:

1. Metro Fire Proposal
2. Siddons-Martin Proposal
3. Sutphen Proposal



Metro Fire Apparatus Specialists, Inc.
17350 State Hwy 249, Suite 250
Houston, Texas 77064-1142
713.692.0911 Office
www.mfas.com

PROPOSAL

Henderson Fire Department
Chief Ybarra
410 W Main St
Henderson, TX 75652

The undersigned is prepared to furnish for you, upon an order being placed by you, for final acceptance by Metro Fire Apparatus Specialists, Inc at its office in Houston, Texas the apparatus and equipment herein named and for the following prices:

One (1) Spartan 100' Rear-Mount Platform on a Gladiator Chassis and equipment as specified:

Apparatus Price \$2,289,696.00

Sourcewell Fee \$2000.00

Pre-Payment Discount (\$119,000.00)

TOTAL CONTRACT \$2,172,696.00

No State, Federal or local taxes included.

The apparatus and equipment are to be supplied and shipped in accordance with the specifications and approvals of the Henderson Fire Department. Production time is the number of days required to manufacture the apparatus itself. Delays due to strikes, war or other causes beyond our control not preventing, within 850 calendar days **after receipt of a purchase order from the city**. The completed apparatus will be delivered to you at:

*Henderson, Fire Department
Henderson Texas 75652*

Unless accepted within 30 days from this date, Metro Fire Apparatus Specialists, Inc. reserves the right to withdraw or adjust this proposal.

By Brian Cudaback

Brian Cudaback – Apparatus Manager

TERMS:

Payment due upon delivery and acceptance of completed apparatus.

METRO FIRE SHALL SUPPLY THE FOLLOWING SERVICES ANNUALLY FOR A PERIOD OF ~~(X)~~
YEARS FROM THE IN-SERVICE DATE OF THE TRUCK:

ONE PM-A WITH PRE-TRIP VEHICLE INSPECTION. FLUID ANALYSIS WITH REPORT FOR ENGINE OIL, COOLANT, TRANSMISSION AND TRANSFER CASE. ENGINE SERVICE - CHANGE OIL, OIL FILTER, INSPECT CRANKCASE FILTER HOUSING FOR LEAKS/CRACKS, CHANGE PRIMARY FUEL FILTER, SECONDARY FUEL FILTER, AND AIR FILTER. TRANSMISSION SERVICE - INSPECT FLUID AND FILTER LIFE, TOP OFF FLUID – REPLACE FLUID AND FILTER ONLY WHEN PROGNOSTICS INDICATE REQUIRED. CHASSIS AIR SYSTEM SERVICE - CHANGE AIR DRYER CARTRIDGE AND VERIFY PROPER COMPRESSOR/GOVERNOR OPERATION. STEERING SERVICE - CHANGE FLUID AND FILTER. LUBE CHASSIS - STEERING LINKAGES, U-JOINTS, AND BRAKES. HYDRAULIC GENERATOR (if equipped) VERIFY PROPER OPERATION, AERIAL DEVICE- INSPECT OUTRIGGER AND LADDER INTERLOCK OPERATION, INSPECT OPERATION OF THE LADDER FUNCTIONS (raise/lower, extend/retract, rotate), INSPECT PINNABLE WATER WAY OPERATION (if equipped), INSPECT CABLES AND SHEAVES. WEAR ITEMS SUCH AS BRAKES, TIRES, BELTS, U-JOINTS, STEERING LINKAGES, BATTERIES, WATER VALVES, ETC... ARE INSPECTED FOR CONTINUED USE, AND REPLACEMENT COST IS QUOTED SEPARATELY AS NEEDED.

ONE PM-B WITH BUMPER-TO-BUMPER INSPECTION PER NFPA 1910 INCLUDING CHASSIS WEIGHTS AND WRITTEN REPORT w/PHOTO DOCUMENTATION OF DEFICIENCIES . FLUID ANALYSIS WITH REPORT FOR ENGINE OIL, ENGINE COOLANT, TRANSMISSION FLUID, DRIVE AXLE LUBE AND TRANSFER CASE FLUID. ENGINE SERVICE - CHANGE OIL, OIL FILTER, COOLANT FILTER (if equipped), DEF FILTER, INSPECT CRANKCASE FILTER HOUSING FOR LEAKS/CRACKS, REPLACE CRANKCASE FILTER (if equipped,) CHANGE PRIMARY FUEL FILTER, SECONDARY FUEL FILTER, AND AIR FILTER. REPLACE ENGINE COOLANT IF INDICATED BY FLUID ANALYSIS. TRANSMISSION SERVICE - INSPECT FLUID AND FILTER LIFE, TOP OFF FLUID – REPLACE FLUID AND FILTER ONLY WHEN PROGNOSTICS INDICATE REQUIRED. AXLES SERVICE - CHANGE HUB OIL, REPLACE HUB GASKETS, CHANGE DRIVE AXLE OIL. CHASSIS AIR SYSTEM SERVICE - CHANGE AIR DRYER CARTRIDGE AND VERIFY PROPER COMPRESSOR/GOVERNOR OPERATION. STEERING SERVICE - CHANGE FLUID AND FILTER. LUBE CHASSIS - STEERING LINKAGES, U-JOINTS, AND BRAKES. HYDRAULIC GENERATOR (if equipped) – CHANGE FLUID AND FILTERS, VERIFY PROPER OPERATION. AERIAL DEVICE - CHANGE AERIAL HYDRAULIC FILTERS, SAMPLE FLUID FOR ANALYSIS (fluid changed only when indicated by analysis and separate charges apply), INSPECT THE PTO, OUTRIGGER AND AERIAL HYDRAULIC SYSTEM FOR LEAKS, INSPECT OUTRIGGER AND LADDER INTERLOCK OPERATION, INSPECT OPERATION OF THE LADDER FUNCTIONS (raise/lower, extend/retract, rotate), INSPECT PINNABLE WATER WAY OPERATION (if equipped), INSPECT CABLES AND SHEAVES, INSPECT OPERATION OF LADDER MOUNTED ACCESSORIES (lighting, intercom, etc.). CLEAN AND GREASE THE LADDER AND ADJUST LADDER CABLES. WEAR ITEMS SUCH AS BRAKES, TIRES, BELTS, U-JOINTS, STEERING LINKAGES, BATTERIES, WATER VALVES, LADDER CABLES, SHEAVES, ETC... ARE INSPECTED FOR CONTINUED USE, AND REPLACEMENT COST IS QUOTED SEPARATELY AS NEEDED.

PM-A AND PM-B SERVICES SHALL ALTERNATE AT 300-500 ENGINE HOUR INTERVALS.

ONE ANNUAL PUMP TEST PERFORMED BY QUALIFIED PERSONNEL PER NFPA 1910 REQUIREMENTS WITH WRITTEN REPORT. SERVICE DOES NOT INCLUDE REPAIR OR REPLACEMENT PARTS, BUT INCLUDE DIAGNOSTIC RECOMMENDATIONS IN THE EVENT OF A FAILING PUMP TEST. REPAIRS THAT MAY BE REQUIRED TO CORRECT A CONDITION THAT RESULTED IN A FAILING PUMP TEST WILL BE QUOTED SEPARATELY.

ONE ANNUAL THIRD PARTY AERIAL INSPECTION PER YEAR WITHOUT NDT PER NFPA 1910 INCLUDING WRITTEN REPORT w/PHOTO DOCUMENTATION OF DEFICIENCIES AND FLUID ANALYSIS OF HYDRAULIC OIL. REPAIRS THAT MAY BE REQUIRED TO CORRECT A CONDITION THAT RESULTED IN A FAILING AERIAL INSPECTION WILL BE QUOTED SEPARATELY.

THE AERIAL INSPECTION ON YEAR FIVE SHALL BE A 5 YEAR THIRD PARTY AERIAL INSPECTION WITH NDT PER NFPA 1910 INCLUDING WRITTEN REPORT w/PHOTO DOCUMENTATION OF DEFICIENCIES AND FLUID ANALYSIS OF HYDRAULIC OIL. REPAIRS THAT MAY BE REQUIRED TO CORRECT A CONDITION THAT RESULTED IN A FAILING AERIAL INSPECTION WILL BE QUOTED SEPARATELY.

BRAKE SERVICE – BRAKES SHALL BE INSPECTED AT EACH PM-B. FOR DISC BRAKE EQUIPPED AXLES: IF REMAINING LINING MATERIAL THICKNESS IS LESS THAN 30%, PADS SHALL BE REPLACED. ROTORS SHALL BE INSPECTED FOR CONTINUED USE AT EACH PAD CHANGE AND SHALL BE REPLACED IF FOUND UNSUITABLE FOR CONTINUED USE OR REMAINING ROTOR THICKNESS IS LESS THAN 30% ABOVE MINIMUM THICKNESS. FOR DRUM BRAKE EQUIPPED AXLES: IF REMAINING LINING MATERIAL THICKNESS IS LESS THAN 30%, SHOES AND DRUMS SHALL BE REPLACED. SERVICE PROPOSAL INCLUDES UP TO ONE PAD CHANGE PER YEAR, AND ONE ROTOR, DRUM/SHOE CHANGE EVERY OTHER YEAR. PROPOSAL INCLUDES GASKETS, WHEEL SEALS AND CONSUMABLE SUPPLIES NECESSARY TO PERFORM SERVICE, BUT DOES NOT INCLUDE CALIPER, CHAMBER, CAMSHAFTS, SLACK ADJUSTERS, WHEEL BEARING, OR PNEUMATIC SYSTEM COMPONENTS.

DISCLAIMER:

It shall be the responsibility of the vehicle owner to schedule the services included in this package. Services that are not scheduled within the agreement period will not be refunded. All services shall be performed at a Metro Fire facility, and it shall be the responsibility of the vehicle owner to transport the vehicle for service. Vehicles subject to usage greater than 1,000 engine hours per year will require additional PMs that will be quoted separately at the time of service.

Siddons Martin Emergency Group, LLC
3500 Shelby Lane
Denton, TX 76207
GDN P115891
TXDOT MVD No. A115890



November 19, 2024

SONNY YBARRA, Fire Chief
HENDERSON FIRE DEPARTMENT (TX)
401 W MAIN ST
HENDERSON, TX 75652

Proposal For: Henderson 100' Tower

Siddons-Martin Emergency Group, LLC is pleased to provide the following proposal to HENDERSON FIRE DEPARTMENT (TX). Unit will comply with all specifications attached and made a part of this proposal. Total price includes delivery FOB HENDERSON FIRE DEPARTMENT (TX) and training on operation and use of the apparatus.

Description	Amount
Qty. 1 - 1103 - Pierce-Custom Enforcer Aerial, HD Ladder 100', Mid-Mount	
(Unit Price - \$2,403,471.00)	
Delivery within 47-48 months of order date	
QUOTE # - SMEG-0007722-7	
Vehicle Price	\$2,403,471.00
Chassis Prepay Discount	(\$18,441.33)
Aerial Prepay Discount	(\$11,326.33)
Full Prepay Discount	(\$270,432.55)
5 Year Maint. Contract	\$85,046.00
Discount if purchased by December 31, 2024	(\$34,224.28)
2008 - Ferrara - HD77 - Henderson HD 77	(\$75,000.00)
1103 - UNIT TOTAL	\$2,079,092.51
SUB TOTAL	\$2,079,092.51
HGAC FS12-23 (FIRE)	\$2,000.00
TOTAL	\$2,081,092.51

Price guaranteed until 12/31/2024

Additional: 'Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.

Persistent Inflationary Environment Notification: If the Producer Price Index of Components for Manufacturing [www.bls.gov Series ID: WPUID6112] (the "PPI") has increased at a compounded annual growth rate greater than 5.0% from the date of

acceptance of this proposal letter (the "Order Month") and 14 months prior to the anticipated Ready for Pickup Date (the "Evaluation Month"), then the proposal price may be increased by an amount equal to any increase exceeding 5.0% for the time period between the Order Month and the Evaluation Month. Siddons Martin and Pierce will provide documentation of such increase and the updated price for the customer's approval before proceeding with completion of the order along with an option to cancel the order.'

Taxes: Tax is not included in this proposal. In the event that the purchasing organization is not exempt from sales tax or any other applicable taxes and/or the proposed apparatus does not qualify for exempt status, it is the duty of the purchasing organization to pay any and all taxes due. Balance of sale price is due upon acceptance of the apparatus at the factory.

Late Fee: A late fee of .033% of the sale price will be charged per day for overdue payments beginning ten (10) days after the payment is due for the first 30 days. The late fee increases to .044% per day until the payment is received. In the event a prepayment is received after the due date, the discount will be reduced by the same percentages above increasing the cost of the apparatus.

Cancellation: In the event this proposal is accepted and a purchase order is issued then cancelled or terminated by Customer before completion, Siddons-Martin Emergency Group may charge a cancellation fee. The following charge schedule based on costs incurred may be applied:

- (A) 10% of the Purchase Price after order is accepted and entered by Manufacturer;
- (B) 20% of the Purchase Price after completion of the approval drawings;
- (C) 30% of the Purchase Price upon any material requisition.

The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Siddons-Martin Emergency Group endeavors to mitigate any such costs through the sale of such product to another purchaser; however, the customer shall remain liable for the difference between the purchase price and, if applicable, the sale price obtained by Siddons-Martin Emergency Group upon sale of the product to another purchaser, plus any costs incurred by Siddons-Martin to conduct such sale.

Acceptance: In an effort to ensure the above stated terms and conditions are understood and adhered to, Siddons-Martin Emergency Group, LLC requires an authorized individual from the purchasing organization sign and date this proposal and include it with any purchase order. Upon signing of this proposal, the terms and conditions stated herein will be considered binding and accepted by the Customer. The terms and acceptance of this proposal will be governed by the laws of the state of Texas. No additional terms or conditions will be binding upon Siddons-Martin Emergency Group, LLC unless agreed to in writing and signed by a duly authorized officer of Siddons-Martin Emergency Group, LLC.

Sincerely,

Chris Mahler

I, _____, the authorized representative of HENDERSON FIRE DEPARTMENT (TX), agree to purchase the proposed and agree to the terms of this proposal and the specifications attached hereto.

Signature & Date



DATE: July 16, 2024

TO THE:
Henderson Fire Department
Attn: Sonny Ybarra
401 W Main
Henderson, TX. 75652

We hereby propose and agree to furnish the following firefighting equipment upon your acceptance of this Proposal:

One (1) Sutphen Heavy Duty 100' Mid-Mount Platform (SPH100)

Complete and Delivered for the Total Sum of\$ **2,177,132.22**

The apparatus and equipment being purchased hereunder shall be completed within approximately **34-36** months after the Sutphen's receipt and approval of Purchaser's acceptance of this Proposal.

This Proposal shall be valid for thirty (30) days. If a Purchase Agreement or Purchase Order is not received by Sutphen within 30 days of the date of this Proposal, Sutphen reserves the right to extend, withdraw, or modify this Proposal, including pricing, delivery times, and prepayment discounts, as applicable.

Respectfully submitted,

Jeff Cooper

Jeff Cooper
Texas Fire Apparatus
Authorized Representative for Sutphen Corporation
903-391-4430



TERMS & CONDITIONS

Changes to National Fire Protection Association ("NFPA") 1900, Environmental Protection Agency ("EPA") or changes legislated by Federal, State or Local Governments or changes in parts availability or vendor relationships that impact the cost to manufacture the truck may incur additional charges which shall be borne by the Purchaser. These may include but are not limited to changes that affect the major vendors of the fire apparatus industry such as pump manufacturers, seat manufacturers, electrical power supplies (generators) and powertrain (engine & transmission). Any such changes shall be documented on a change order executed by both Sutphen and Purchaser.

Sutphen shall provide written notice to the Purchaser as soon as it reasonably believes any cost increase provision may be invoked. Sutphen shall provide, upon written request, documentation of such changes and increases.

Sutphen will use its reasonable best efforts to deliver the apparatus within the timeframe quoted herein, provided that such delivery date shall be automatically extended for delays beyond Sutphen's control, including, without limitation, strikes, labor disputes, riots, civil unrest, pandemics, war or other military actions, sabotage, government regulations or controls, fire or other casualty, or inability to obtain materials or services. If such delay occurs, Sutphen shall give notice of delay to Purchaser. Purchaser shall not be entitled to any discount or reduction in price for such delay and Sutphen shall not be liable for any damages (compensatory, incidental, consequential or otherwise) related to such delay.

Final payment shall be made at the time of final inspection at the factory. Should payment be delayed, Sutphen reserves the right to charge interest at the rate of one and one-half percent (1.5%) per month, beginning on the day after payment is due.

Delivery, payment, and transfer of the Manufacturer's Certificate of Origin (MCO) shall take place at Sutphen during final inspection, and upon payment in full in accordance with these terms. Sutphen reserves the right to withhold delivery of the MCO until payment in full is received. If Purchaser requires any third-party equipment mounting, the apparatus shall be moved to the third-party facility by the dealer or Purchaser for such mounting. Such third-party work shall not delay or offset payment to Sutphen. The apparatus shall be tested per NFPA #1900 at Sutphen's manufacturing facility. Purchaser agrees that the apparatus and equipment being purchased hereunder shall not be driven or used in any manner until it is paid for in full. In the event there are any shortages or omissions with the apparatus at time of completion, Purchaser may withhold a sum equivalent to the price of any such shortages as determined by Sutphen.

In the case of any default in payment hereunder or in the payment on any notes, negotiable paper, obligations or other instruments issued by Purchaser, Sutphen may take full possession of the apparatus and equipment or of the piece or pieces upon which default has been made, and any payments that have been made theretofore shall be applied as rent in full for the use of the apparatus and equipment up to the date of taking possession by Sutphen.

Sutphen warrants that all goods and services furnished hereunder will conform in all respects to the terms of this order, including any applicable change orders, drawings, specifications, or standards incorporated herein, and/or shall be free of defects in materials, workmanship, and free from such defects in design. In addition, Sutphen warrants that the goods and services are suitable for and will perform in accordance with the purposes for which they were intended, for a period of one year from the Warranty Registration Date, unless an extended warranty is purchased.

The purchase price provided for herein does not include any federal, state or local sales tax, duties, imports, revenues, excise or other taxes which may hereafter be imposed by governmental authority or otherwise and which are made applicable to the apparatus or equipment covered by this Proposal. In the event that any such taxes are subsequently imposed and become applicable, the purchase price herein shall be increased by the amount of such taxes and such sum shall be immediately paid by Purchaser to Sutphen. To the extent applicable, the prices and deliveries set forth herein are subject to the Defense Production Act.

Sutphen shall provide insurance insuring the apparatus and equipment against loss by fire, theft, or collision and insuring against property damage and personal injury through the completion of the apparatus and transfer of the Manufacturer's Certificate of Origin.

After the execution of this Agreement, Purchaser shall have no right to terminate the Agreement. Sutphen may, in its absolute and sole discretion, accept Purchaser's request to terminate the Agreement. In the event Sutphen accepts Purchaser's request to terminate the Agreement, Sutphen may charge a cancellation fee. The following charge schedule based on costs incurred may be applied, at Sutphen's sole discretion: (a) 10% after order is accepted by Sutphen; (b) 30% of the Purchase Price after production has commenced. The cancellation fee may increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing.

These Terms and Conditions ("T&C") contained in the Proposal provided herein take precedence over all previous negotiations, oral or written, and no representations or warranties are applicable except as specifically contained in these or in any subsequently signed agreement between the Parties. No waiver of any of the provisions of these T&C shall be deemed a waiver of any other provision, whether similar, nor shall any waiver constitute a continuing waiver. If a Purchase Order is issued, this Proposal, including the Terms and Conditions contained herein, shall supersede the terms in the Purchase Order where terms may be inconsistent.

This Proposal shall be governed and controlled as to interpretation, enforcement, validity, construction, effect and in all other respects by the laws, statutes, and decisions of the State of Ohio. Exclusive jurisdiction and venue for any litigation at all related to this in the Franklin County Court of Common Pleas, Columbus, Ohio, and the parties hereto consent and submit to the general jurisdiction of this court. All of these T&C shall be binding upon and inure to the benefit of and be enforceable by Sutphen, Purchaser, their successors and assigns.



FAMILY OWNED
SINCE 1890

Prepayment Discount Options
For The
Henderson Fire Department

7/10/2024

Current Bid Price \$2,177,132.22

Option 1 25% For a prepayment in the amount of \$544,283.06 the discount would be \$2,117,261.08 for a total selling price of ...

Option 2 50% For a prepayment in the amount of \$1,088,566.11 the discount would be \$2,057,389.95 for a total selling price of ...

Option 3 75% For a prepayment in the amount of \$1,632,849.17 the discount would be \$1,997,518.81 for a total selling price of ...

Option 4 100% For a full prepayment, we offer a discount of \$239,484.54 for a final selling price of \$1,937,647.68

NOTE: For any option above, the prepayment would be due within 30 days of contract signing in order to receive the discounts listed. Any remaining balance would be due at the time of delivery.

Sutphen Corporation
PO Box 158 • Amlin, OH 43002-0158
6450 Eiterman Road • Dublin, OH 43016-8711
Tel 614 889-1005 • Toll Free 800 848-5860 • Fax 614 889-0874
www.sutphen.com • Sutphen@sutphencorp.com



City Council

Agenda Item # 6.

SUBJECT: Consideration and possible action upon an Inter-local Agreement with the 791 Purchasing Cooperative. (Hortman)

MEETING DATE: January 21, 2025

DEPARTMENT: Public Utilities

CONTACT: David Hortman, Director of Utility Infrastructure and Delivery

RECOMMENDED CITY COUNCIL ACTION: Recommendation is to approve the Inter-local agreement with 791 Purchasing Cooperative

ITEM SUMMARY: 791 Purchasing Cooperative is a leading national public cooperative purchasing organization that provides publicly procured, competitively solicited contracts for a wide array of products and services. We follow public procurement guidelines to ensure our members stay in compliance without having to go out for bids. In addition to BuyBoard.

BACKGROUND INFORMATION:

SPECIAL CONSIDERATIONS:

SUPPORTING MATERIALS:

1. Texas Interlocal Agreement

MASTER INTERLOCAL AGREEMENT

This Master Interlocal Agreement (“Agreement”) is made by and between 791 Purchasing Cooperative (“791 COOP”) and the City of Henderson (“End User”), (collectively referred to as the “Parties” or individually as the “Party”) acting herein by and through their respective authorized officers, agents, and/or employees.

PURPOSE

WHEREAS, the federal, state, and territorial governments of the United States of America have expressly authorized and encouraged the use of cooperative purchasing agreements to increase quality and efficiency in purchasing for public, publicly funded, and other legally authorized entities; and

WHEREAS, 791 Purchasing Cooperative LLC through its purchasing cooperative named 791 Purchasing Cooperative (791 COOP) is committed to providing cooperative purchasing contracts with lead public agencies to eligible organizations, including, but not limited to, public and private K12 schools, cities, counties, institutions of higher education, and other eligible units of government ("Authorized Users") in all states in order to increase quality and efficiency in purchasing; and

WHEREAS, 791 COOP is authorized to contract with the End User entity through Chapter 791 of the Texas Government Code, Chapter 252, 262, and 2269 of the Texas Government Code, Chapter 44 of the Texas Education Code, and other relevant federal and state laws to provide goods and service through legally compliant mechanisms; and

WHEREAS, The Parties wish to enter into this Agreement to maximize spending power of End User entity and provide increased efficiency in the sourcing and purchase of goods and services; and

WHEREAS, the governing bodies of the Parties, individually and corporately do hereby adopt and find the foregoing promises as findings of said Authorized Users; and

NOW, THEREFORE, premises considered, and in consideration of and conditional upon the mutual covenants and agreements herein, the Parties herein mutually agree as follows:

AGREEMENT

- 1. Term:** This Agreement is effective for ten (10) years from the date of the last signature and shall automatically renew annually unless either party gives sixty (60) days prior written notice of non-renewal.
- 2. Permissions:** This Agreement shall: (1) Allow Authorized User/End User entities to purchase goods and services by purchase order, contract, agreement, or other legally permitted mechanisms through 791 COOP’s competitively awarded vendor list; (2) allow the Authorized User to access 791 COOP’s cooperative contracts to purchase products or services from vendors which have been awarded contracts through statutorily authorized methods; and (3) allow the Authorized User/End User entities to access 791 COOP subject matter expertise to facilitate best practices in sourcing and procurement.
- 3. Relationship:** The relationship between the Parties is that of the Independent Contractor. Neither Party has the authority to bind the other in any manner beyond the terms of this Agreement. The

End User entity may be required to enter into subsequent contractual arrangements with 791 COOP to ensure pricing, standards, and compliance, and for specific products or services.

4. **Confidentiality and Safeguarding:** To the extent permitted and/or required by laws of Authorized User's operation's jurisdiction, proprietary information and intellectual property of 791 COOP will be shielded from public inquiry without the prior written consent of 791 COOP.
5. **Venue and Governing Law:** The Parties covenant and agree that any litigation relating to this agreement, the terms, and conditions of the agreement will be interpreted according to the laws of the State of Texas and the venue shall be exclusively in Bexar County, Texas.

_____ Jeffrey Shokrian, CEO 791 Purchasing Cooperative	_____ Date
--	---------------

_____ Jay Abercrombie, City Manager Authorized User Representative	_____ 1/22/2025 Date	_____ City Council Governing Body	_____ 1/21/2025 Approval Date
--	----------------------------	---	-------------------------------------

_____ City of Henderson Entity Name	_____ 300 W. Main Henderson, TX 75652 Entity Address (Principal Office)
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_____ 903-657-6551 Ext 101 Entity Contact Telephone Number	_____ jabercrombie@henderson.tx.us Entity Contact E-mail Address
--	--

Alternate Contact Cheryl Jimerson, City Secretary
cjimerson@henderson.tx.us 903-657-6551 Ext 102



City Council

Agenda Item # 7.

SUBJECT: Consideration and possible action upon an agreement with Water Company of America for a Utility Audit through the 791 Cooperative. (Hortman)

MEETING DATE: January 21, 2025

DEPARTMENT: Public Utilities

CONTACT: David Hortman, Director of Utility Infrastructure and Delivery

RECOMMENDED CITY COUNCIL ACTION: Recommendation is to approve the agreement with Water Company of America for a utility audit.

ITEM SUMMARY: Water Company of America (WAC) has specialized in locating, assessing and correcting problem conditions in the field related to water metering, wastewater collection and stormwater; as well as utility billing database discrepancies, thereby increasing utility revenues.

BACKGROUND INFORMATION: WCA has the personnel, equipment, and expertise to inspect municipal systems of all sizes for revenue losses and can help recover lost revenues without requiring the utility to increase its budget, personnel, or rates. Water Company of America will assist the city staff in its efforts to ensure that all the services delivered to its customers are fairly and accurately metered and billed.

SPECIAL CONSIDERATIONS:

SUPPORTING MATERIALS: None



City Council

Agenda Item # 8.

SUBJECT: Consideration and action upon a recommendation from the Planning and Zoning Commission on a zoning change for a property located on N. Van Buren between HWY 64 and C.R. 201 also known as Austin Avenue. Mr. Tenbrink requested to change the zone from General Industrial (I2) to a High Density Multi-Family District (M3). (Jimerson)

MEETING DATE: January 21, 2025

DEPARTMENT: Community Development

CONTACT: Cheryl Jimerson

RECOMMENDED CITY COUNCIL ACTION: Approve a recommendation from the P&Z Commission to change the zone from I2 to M3.

ITEM SUMMARY: At a Planning and Zoning meeting November 12th 2024, the Commission tabled this item due to Mr. Tenbrink not having a clear title on the property. At the January 14th meeting, City Attorney Russell Brown explained to the Commission that the city does not confirm titles of properties. Mr. Tenbrink just has to show proof of ownership of the property, which he has and that gives him the legal right to ask for the zoning change. The Zoning Commission made a motion to make the recommendation of approval to the City Council.

BACKGROUND INFORMATION:

SPECIAL CONSIDERATIONS:

SUPPORTING MATERIALS:

1. TinBrink Letter to the Board

To Whom It May Concern:

I am requesting a zoning variance or a special exception use for my vacant six and half acre property, parcel number 22297, located on SH 323, address TBD, located across the highway from the LakeWood Memorial Cemetery. The NW boundry is bordered by a drainage then joining Williams Tank & Welding. The NE boundry is vacant land. The SE boundry is vacnt land, zoned multi residence. The SW boundry is entirly bordred by SH 323.

The property is zoned general industrial and allows for an "office" or out building up to four hundred square feet.

I am requesting a variance to allow a " private residence " of approximately two thousand square feet and a garage/shop of approximately 600 square feet.

The bottom four acres were cleared of trees at the end of 2022 for the purpose of putting in a large vehicle storage area but nothing has been done since. Currently there are a couple of private residences in the area of this property and I believe it would be an asset to be able to live on the property and have an operating storage facility.

Your consideration of this [matter is](#) greatly appreciated.

Thank you,

Respectfully,

Perry TenBrink

[102374 Hwy 59](#)

[Sallisaw, Oklahoma 74955](#)

775 771 7065

asaphome3256@gmail.com



3/14/24

HENDERSON FIRE DEPARTMENT



December 5th, Henderson Fire Department had Engine 1 participate in the annual Christmas parade. Engine 3 carried City Council Member Greg Jackson and was driven by Firefighters Colin Coats and Caleb Pike. Chief Ybarra was also in his vehicle in front of Engine 1.

December 9th, C-Shift assisted Applied Consultants with loading over 100 bikes for children's Christmas. They met at Walmart and loaded all the bikes. Several of our volunteer firefighters work at Applied Consultants.

CALL LOG

December 2024

- Fire Calls: 52
- Medical Calls: 34
- Total Calls: 86
- Inspections: 9
- Hydrants: 0

Henderson Firefighters enjoyed several Christmas lunches throughout the month of December from people having food delivered to the station and going to different locations. Positive contact was made with the public at all these events.



On December 18th, Henderson Fire Department participated in the Christmas parade at Wylie Elementary along with the Henderson Police Department, Rusk County Sheriff's Office, Public Works, UTEMs and many businesses from Henderson. The children were excited to see Santa and the firefighters, police officers, sheriff's deputies and UTEMs.

December 18th, C-shift had the pleasure of assisting the Henderson Police Dept with their Blue Santa shopping at Walmart. The firefighters enjoyed the children and helping them find their perfect presents.



HENDERSON FIRE DEPARTMENT

401 West Main St.
Henderson, Texas 75654
903-657-6551

Rusty Chote, Fire Chief
Sonny Ybarra, Deputy Fire Chief

MONTHLY REPORT FOR DECEMBER 2024

<u>TYPE OF CALL</u>	<u>CITY</u>	<u>COUNTY</u>
<i>OTHER FIRES (Industrial/other)</i>	1	0
<i>STRUCTURE FIRES</i>	2	3
<i>VEHICLE FIRES</i>	0	0
<i>GRASS FIRES</i>	0	0
<i>ELECTRICAL FIRES</i>	1	0
<i>COOKING FIRES (KITCHEN)</i>	0	0
<i>POWER LINES</i>	1	0
<i>SMOKE CHECKS</i>	1	0
<i>ACCIDENTS (JAWS)</i>	0	0
<i>MVC'S (No Extrication)</i>	4	4
<i>AIRCRAFT STAND-BY</i>	1	0
<i>FUEL SPILLS/GAS LEAKS</i>	5	1
<i>RESCUE</i>	0	0
<i>MEDICAL CALLS</i>	27	7
<i>ALARM MALFUNCTIONS</i>	2	0
<i>FALSE ALARMS</i>	6	0
<i>DISPATCHED AND CANCELED ENROUTE</i>	8	5
<i>UNAUTHORIZED BURNING</i>	2	0
<i>CONTROL BURN (COUNTY ONLY)</i>	0	2
<i>ASSIST OTHER DEPARTMENTS</i>	1	1
<i>MISCELLANEOUS CALLS/PUBLIC SERVICE</i>	1	0
TOTAL	63	23
MILEAGE	168.6	181.5
MANHOURS	210	48.5
TOTAL CALLS		86
TOTAL MILEAGE		350.1
TOTAL MANHOURS		258.5
TRAINING	Paid 57 Vol 12	Total 69
INSPECTIONS		9
FIRE PREVENTION PROGRAMS		0
PUBLIC RELATIONS EVENTS		3
HYDRANT MAINTENANCE		0
WATER USAGE		11,000



HENDERSON FIRE DEPARTMENT

401 West Main St.
Henderson, Texas 75654
903-657-6551

Sonny Ybarra, Fire Chief
Jeff Stoddard, Assistant Fire Chief

YEARLY REPORT FOR 2024 JAN-DEC

<u>TYPE OF CALL</u>	<u>CITY</u>	<u>COUNTY</u>
<i>OTHER FIRES (Industrial/other)</i>	8	2
<i>STRUCTURE FIRES</i>	8	8
<i>VEHICLE FIRES</i>	9	3
<i>GRASS FIRES</i>	5	22
<i>ELECTRICAL FIRES</i>	5	1
<i>COOKING FIRES (KITCHEN)</i>	2	0
<i>POWER LINES</i>	21	5
<i>SMOKE CHECKS</i>	15	5
<i>ACCIDENTS (JAWS)</i>	2	7
<i>MVC'S (No Extrication)</i>	50	48
<i>AIRCRAFT STAND-BY</i>	4	2
<i>FUEL SPILLS/GAS LEAKS</i>	23	6
<i>RESCUE</i>	4	1
<i>MEDICAL CALLS</i>	306	90
<i>ALARM MALFUNCTIONS</i>	34	2
<i>FALSE ALARMS</i>	78	2
<i>DISPATCHED AND CANCELED ENROUTE</i>	67	46
<i>UNAUTHORIZED BURNING</i>	36	5
<i>CONTROL BURN</i>	1	7
<i>ASSIST OTHER DEPARTMENTS</i>	4	37
<i>MISCELLANEOUS CALLS/PUBLIC SERVICE</i>	76	57
TOTAL	758	356
MILEAGE	2206	3138
MANHOURS	745	512
TOTAL CALLS		1114
TOTAL MILEAGE		5343
TOTAL MANHOURS		2169
TRAINING		1094
INSPECTIONS		534
FIRE PREVENTION PROGRAMS		18
PUBLIC RELATIONS EVENTS		58
HYDRANT MAINTENANCE		1493
WATER USAGE		44,402



UTHealth East Texas

City of Henderson

December 2024

Emergency Calls Compliance

Compliance
93.4%

Calls
136

Late
9

Run# - 115318 – Priority 1 – Chest Pain
Total Response Time – 10 minutes 44 seconds

Delay due to long out of chute.

Run# - 115618 – Priority 1 – Inter-Facility
Total Response Time – 13 minutes 51 seconds

Delay due to multiple calls

Run# - 116394 – Priority 1 – Breathing Problems
Total Response Time – 13 minutes 46 seconds

Delay due to multiple calls

Run# - 117960 – Priority 1 – Inter-Facility
Total Response Time – 10 minutes 01 seconds

Delay due to long out of chute.

Run# - 115067 – Priority 2 – Inter-Facility
Total Response Time – 10 minutes 28 seconds

Delay due to multiple calls.

Run# - 115153 – Priority 2 – Chest Pain
Total Response Time – 12 minutes 08 seconds

Delay due to long out of chute.

Run# - 115818 – Priority 2 – Inter-Facility
Total Response Time – 09 minutes 59 seconds

Delay due to long out of chute.

Run# - 118171 – Priority 2 – Breathing Problems
Total Response Time – 09 minutes 11 seconds

Delay due to bad route taken.

Run# - 125510 – Priority 2 – Inter-Facility
Total Response Time – 21 minutes 11 seconds

Delay due to multiple calls.



Henderson Police Department

800 Lake Forest Parkway
Henderson, Texas 75652
Phone: 903-657-3512 Fax: 903-657-3345

Integrity • Respect • Accountability • Courage • Professionalism • Dedication • Service

12/31/2024

To: City Council
From: Chad Taylor, Chief
Ref: Training Report

Training report for the month of December

Total number of officers with license certification **0**

Total number of officers moved from certificate to basic- 0

Total number of officers moved from basic to intermediate – 0

Total number of officers moved to advanced – 0

Total number of officers moved to master- 0

Total number of officers in the cadet program- 0

Total number of Telecommunicators with a temporary license – **1**

Total number of Telecommunicators moved from temporary license to basic-0

Total number of Telecommunicators moved from basic to intermediate-0

Total number of Telecommunicators moved from advance to master-0

Total Proficiency level moves - 0

Approximate hours of training for the month of December-**65.2**

Information provided by Sgt. Charles Helton – Training/Community Outreach Coordinator



Henderson Police Department

800 Lake Forest Parkway

Henderson, Texas 75652

Phone: 903-657-3512 Fax: 903-657-3345

Integrity • Respect • Accountability • Courage • Professionalism • Dedication • Service

End-of-Year Report: 2024 Training & Licensing Overview

Training Overview:

In 2024, an approximate total of **2,922.05** hours of training were completed across various divisions, ensuring our workforce remains equipped with the necessary skills to excel in their roles. The training hours were spread across Peace Officers, Detectives, and Telecommunicators, with specific focus on skill advancements, certifications, and specialized training.

Peace Officers, and Detectives combined Training & Certification:

- **Master Peace Officers: 15**
 - **Advanced Peace Officers: 9**
 - **Intermediate Peace Officers: 4**
 - **Basic Peace Officers: 4**
-

Telecommunicators Training & Certification:

- **Master Telecommunicators: 4**
 - **Advanced Telecommunicators: 1**
 - **Intermediate Telecommunicators: 1**
 - **Basic Telecommunicators: 3**
 - **Temporary Telecommunicator: 1**
-

License Breakdown:

- **Licensed Peace Officers: 32**
- **Licensed Telecommunicators: 10**
- **Temporary Telecommunicator: 1**



Henderson Police Department

800 Lake Forest Parkway

Henderson, Texas 75652

Phone: 903-657-3512 Fax: 903-657-3345

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- **Total Licensed Employees Some Holding Dual Commissions: 41**
 - **Non-Licensed Employees: 1**
-

Summary of Key Metrics:

- **Total Training Hours: 2,922.05**
 - **Total Licensed Employees Some Holding Dual Commissions: 41**
 - **Non-Licensed Employees: 1**
-

This year, the commitment to professional development has been demonstrated through comprehensive training programs and certifications, ensuring that our workforce is prepared and capable to face the demands of their respective roles.

**12/31/2024
Sgt. C.L. Helton**

Henderson Police Department

END OF YEAR REPORT

Employee name Stacey Strong

Department Records

Manager Charles Helton

Report start date Jan 01, 2024

Report end date Dec 31, 2024

Requester	Received	Status
OAG Rulings	5	Completed
US Government	57	Completed
State Government	78	Completed
Local Government	49	Completed
Civilian	219	Completed
Attorney	109	Completed
Crash Reports	472	Completed
Subpoena	4	Completed
Total of All Requests	993	Completed
Revenue Collected	\$5006.33	

Goals 2024	Due date	Progress
Redaction Software	March 2024	In Progress
Records Room Organized	July 2024	Completed 3/2024
Monthly Retention Schedule	December 2024	Completed 6/2024
Destruction Record Yearly	December 2024	Completed 6/2024

Goals for 2025	Due date	Progress
Redaction Software	March 2025	
Seal and Expungement System	June 2025	
ORR Numbering System	December 2025	
Adhere Family Code Electronically	December 2025	

REV2024/SJS



Henderson Police Department

800 Lake Forest Parkway

Henderson, Texas 75652

Phone: 903-657-3512 Fax: 903-657-3345

Integrity ° Respect ° Accountability ° Courage ° Professionalism ° Dedication ° Service

Dec 2024 Open Record Report

Request	ORR Received	ORR Completed	ORR Open
OAG Rulings	0	0	0
ORR US Gov.	5	5	0
ORR State Gov.	3	3	0
ORR Local Gov.	10	10	0
ORR Subpoena	0	0	0
ORR Civilian	22	25	0
ORR Attorney	4	4	0
CR-3 Crash Reports	22	22	0
Total Requests	66	66	0

Information provided by Stacey Strong – Records Administrator

REV 2023/SJS

Open Records Report

12-1-2024 to 12-31-2024

DATE(S)	Record Requestor	HOURS	Charges
11/19/24	CR3 Lexis Nexis H2410487 NO.6989	20.00	5.00
11/20/24	ORR DFPS TANIYA REGGIE	120.00	COMPLETED
11/26/24	ORR FBINICS T.PILAND	180.00	COMPLETED
12/2/24	ORR FBINICS C. DAVIS	120.00	COMPLETED
12/2/24	ORR DFPS DANA DESSESAURE	40.00	COMPLETED
12/2/24	CR3 H2410594	40.00	COMPLETED
12/2/24	CR3 H2410858	20.00	COMPLETED
12/5/24	CR3 H2411193 NO. 6990	20.00	6.00
12/5/24	CR3 H2410449 NO.6992	20.00	6.00
12/5/24	ORR HHA G.KENNEDY H2411036	40.00	COMPLETED
12/5/24	ORR DFPD LYBRANDT S.HUDMAN	180.00	COMPLETED
12/5/24	CR3 H2409870 NO. 6991	20.00	6.00
12/5/24	CR3 H2410765	20.00	COMPLETED
12/6/24	CR3 YELLOW DOG H2410411	20.00	COMPLETED
12/6/24	ORR LONGVIEW PD APPLICANT	20.00	COMPLETED
12/6/24	CR3 H2410765 NO. 6993	20.00	6.00
12/10/24	CR3 H2411338 CRIS	20.00	COMPLETED
12/10/24	ORR LONGVIEW PD APPLICANT	20.00	COMPLETED
12/10/24	ORR H2406297	10.00	COMPLETED
12/10/24	ORR H2306469/2306470	240.00	COMPLETED
12/10/24	ORR MRB H2303165 NO. 6994	20.00	5.00
12/10/24	ORR FBINICS J DEROSIA	60.00	COMPLETED
12/10/24	ORR FBINICS A COLLIN	60.00	COMPLETED

DATE(S)	Record Requestor	HOURS	Charges
12/11/24	ORR LEXIS NEXIS NO. 6997	20.00	5.00
12/11/24	ORR LEXIS NEXIS FILLED 11/20/24	10.00	COMPLETED
12/11/24	ORR H2410935	10.00	COMPLETED
12/11/24	CR3 H2411109 NO. 07154	40.00	6.00
12/11/24	ORR LEXIS NEXIS NO. 7151	20.00	5.00
12/11/24	ORR LEXIS NEXIS NO. 7152	20.00	5.00
12/11/24	ORR LEXIS NEXIS NO. 7153	20.00	5.00
12/11/24	CR3 H2408517	20.00	COMPLETED
12/11/24	ORR LEXIS NEXIS NO. 7000	20.00	5.00
12/11/24	ORR LEXIS NEXIS NO. 6999	20.00	5.00
12/11/24	ORR LEXIS NEXIS NO. 6998	20.00	5.00
12/11/24	ORR LEXIS NEXIS NO. 6995	20.00	5.00
12/11/24	ORR MWD H2410614 NO. 6996	20.00	5.00
12/12/24	ORR TROUP PD SGT BROWN	20.00	COMPLETED
12/12/24	ORR L LOVO	10.00	COMPLETED
12/12/24	LEXIS NEXIS NO. 7155	20.00	5.00
12/12/24	CR3 H2410002	20.00	COMPLETED
12/13/24	ORR FBINICS J. LACY	60.00	COMPLETED
12/13/24	CR3 H2411249 NO. 7157	20.00	6.00
12/12/24	CR3 H2410594 NO. 7156	20.00	6.00
12/13/24	CR3 LONCAR LAW H2411426	70.00	COMPLETED
12/17/24	CR3 BLUE FORM 202002389	120.00	COMPLETED
12/17/24	ORR M TETREAUULT NO RECORD	20.00	COMPLETED
12/17/24	ORR JARROD ENO BILLED \$91.50	20.00	
12/17/24	ORR HISD H2411573	60.00	COMPLETED
12/17/24	ORR HEND MUNIC. H2411453	60.00	COMPLETED
12/17/24	ORR DENTON CO	20.00	COMPLETED
12/17/24	ORR H2411690 BASIC INFO	20.00	COMPLETED
12/19/24	ORR LESLIE RYAN	30.00	COMPLETED
12/19/24	ORR H2411778	20.00	COMPLETED
12/19/24	ORR GREGG CO ELLIS OR BUSSEY	40.00	COMPLETED
12/20/24	CR3 YELLOW DOG WRONG JURS	20.00	COMPLETED
12/20/24	ORR CHEROKEE CO	20.00	COMPLETED
12/20/24	CR3 YELLOW DOG NO RECORD	20.00	COMPLETED
12/27/24	ORR RAMIREZ BILLED 48.00	60.00	

DATE(S)	Record Requestor	HOURS	Charges
12/27/24	ORR HFD CAD 2413127	20.00	COMPLETED
12/27/24	CR3 H2410630 NO. 7158	20.00	6.00
12/27/24	ORR NATHAN MACY NO RECORD	20.00	COMPLETED
12/10/24	CR3 H2410594	40.00	COMPLETED
12/27/24	ORR TLC LAW S DEES	60.00	COMPLETED
12/27/24	ORR M BOATWRIGHT	30.00	COMPLETED
12/27/24	ORR CUSTER INS	40.00	COMPLETED
Denotes Pending cases			
Denotes OAG Ruling			

INFORMATION PROVIDED BY STACEY STRONG - RECORDS ADMINISTRATOR

REV/2023SJS



Henderson Police Department

800 Lake Forest Parkway

Henderson, Texas 75652

Phone: 903-657-3512 Fax: 903-657-3345

Integrity ° Respect ° Accountability ° Courage ° Professionalism ° Dedication ° Service

Dec 2024 ORR Revenue

Description	Qty	Unit price	Discount	Total
Crash Reports	11	\$5.00		\$55.00
Crash Reports	7	\$6.00		\$42.00
ORR Attorney		\$		\$
ORR Civilian		\$		\$
LexisNexis	0	0		0
Total				\$97.00

Information provided by Stacey Strong – Records Administrator

REV 2023/SJS

Balance Sheet

Henderson PD Records

Dec-24

Balance summary	
No. 6991 CASH	\$6.00
NO. 6992 CASH	\$6.00
NO. 6993 CASH	\$6.00
NO. 6994 CK. 1120738288	\$5.00
NO. 6995 CK 2992265151	\$5.00
NO. 6996 CK 20532	\$5.00
NO. 6997 CK 2945245252	\$5.00
NO. 6998 CK 2969506151	\$5.00
NO. 6999 CK 2983925751	\$5.00
NO. 7000 CK 2962619252	\$5.00
NO. 7151 CK 2999227551	\$5.00
NO. 7152 CK 2999227651	\$5.00
NO. 7153 CK 2999757851	\$5.00
NO. 7154 CASH	\$6.00
NO. 7155 CK 2971013451`	\$5.00
NO. 7156 CASH	\$6.00
NO. 7157 CASH	\$6.00
NO. 7158 CASH	\$6.00
TURNED IN 12/31/2024	\$97.00

Balance	\$97.00

Information Provided by Stacey Strong - Records Administrator

Memo



To: Jay Abercrombie, City Manager

From: Chad Taylor, Chief of Police

cc: Cheryl Jimerson, City Secretary

Date: January 9, 2025

Re: Henderson Police Department Monthly Report



Attached to this memo please find the monthly activity report from the Police Department for December.

The Henderson Police Department had an exciting month for December. Our Officers got to assist and celebrate with the citizens at the annual Christmas Parade in Henderson. Our department also spent time with kids at Walmart during the Blue Santa event. We also were involved in the Victims Tree of Angels at the Rusk County Court house and several other events for this month.

December 3, 2024– Chief Chad Taylor the Oh What a Night at Whataburger where approximately \$1,000.00 was raised to help with the departments first annual Blue Santa event.



October 3, 2024 – Chief Chad Taylor, Sgt. Brian Graham, Officer Marshall Cochran, Lt. Brian Bathke, and Detective Pamela Randolph at the Christmas Parade



December 10, 2024 – Sgt. Brian Graham, Officer Kesiah Giles, Officer Levi Morrill, along with several other Officers at the Rusk County Victims Angel Tree at JP 5 Courtroom.



December 12, 2024 – Officers assisted with the Ham Giveaway (No Pics).

December 12, 2024 – Henderson Police Department attended the Angel Care Tree of Angels (No Pics)

December 18, 2024 – Chief Taylor, Charles Helton, and several Officers involved in the Blue Santa at Walmart





December 23, 2024 – Detective Randolph competing in the Gingerbread competition at Brookdale



	Dec	Jan	Feb	Mar	April	May	June	July	Aug		Oct	Nov	Dec	Jan	Feb	Mar	April	May
					2023									2024				
CALLS FOR SERVICE	975	991	970	1092	1047	1077	1102	1133	1150	1180	1057	1019	1218	1033	974	996	1134	1261
OFFICER INITIATED CFS	321	299	371	364	331	304	362	424	432	514	460	454	591	393	435	435	418	500
DISPATCHED CFS	654	692	599	728	716	773	740	709	718	666	597	565	627	640	539	561	716	761
TRAFFIC CITATIONS	25	42	53	94	29	74	64	73	117	96	133	152	104	80	78	74	106	113
WRITTEN WARNINGS	185	187	231	241	134	185	170	225	224	285	178	182	324	244	262	263	245	320
ARREST	25	30	31	31	28	27	38	23	37	38	31	22	42	19	28	34	31	24
ACCIDENTS	35	50	35	39	41	39	46	37	28	30	35	21	35	45	23	35	39	36
DWI ARREST	2	3	1	1	1	0	1	2	1	2	0	2	5	2	2	2	1	1
(included above)																		
INCIDENT REPORTS																		
SENT TO CID	212	247	179	240	204	233	280	212	206	191	202	148	197	176	148	159	218	186
ASSIGNED	212	247	179	240	204	233	280	212	206	191	202	148	197	176	148	159	218	186
SUSPENDED	71	86	59	120	141	59	141	117	174	110	72	90	91	85	63	63	87	104
CLEARED	80	84	55	111	102	89	70	127	107	105	95	77	103	102	73	74	123	65
BURGLARY	17	14	3	7	10	23	15	13	6	13	12	10	6	1	10	9	6	7
ROBBERY	3	0	0	2	1	1	0	1	2	1	2	2	0	0	0	0	4	0
ASSAULT	31	26	15	41	29	32	28	21	31	27	26	18	26	29	24	23	22	23
POCS / POM*	1	2	3	2	2	1	2	1	6	8	4	5	2	2	5	4	0	3
SEXUAL ASSAULT	0	0	2	0	3	2	3	1	1	1	0	1	0	0	2	1	3	2

* Includes marijuana, cocaine, etc.

	July	Aug	Sept	Oct	Nov	Dec
1104	1038	1081	1076	1255	1139	1163
411	358	372	356	457	428	531
693	680	709	720	798	711	632
82	74	82	83	81	60	81
233	198	217	183	311	320	483
25	22	27	44	28	41	30
34	28	33	36	38	38	39
4	0	2	2	1	1	5
190	210	173	231	213	161	174
190	210	173	231	213	161	174
85	80	125	79	108	67	74
83	71	111	97	117	77	84
6	11	13	11	16	8	7
0	0	0	2	0	0	0
32	12	19	30	19	33	20
2	4	0	0	1	4	5
0	1	1	1	2	0	2

**Compatibility Report for Copy of Jan 2022 Monthly Report -
.xls
Run on 02/02/2022 16:35**

If the workbook is saved in an earlier file format or opened in an earlier version of Microsoft Excel, the listed features will not be available.

Minor loss of fidelity

**# of
occurrences** **Version**

Some cells or styles in this workbook contain formatting that is not supported by the selected file format. These formats will be converted to the closest format available.	17	Excel 97-2003
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Henderson Animal Center and Protection

Monthly Report

Month of: December

Year: 2024

Inside City Limits

Number of Dogs:	9	Year to Date:	20
Number of Cats:	8	Year to Date:	36
Number of Others:	0	Year to Date:	0
TOTAL Number of Animals:	17	Year to Date:	56

ACOPU

Number of Dogs:	18	Year to Date:	42
Number of Cats:	4	Year to Date:	20
Number of Others:	3	Year to Date:	20
TOTAL Number of Animals:	25	Year to Date:	82

Outside City Limits

Number of Dogs:	9	Year to Date:	13
Number of Cats:	1	Year to Date:	17
Number of Others:	0	Year to Date:	0
TOTAL Number of Animals:	10	Year to Date:	30

Rusk County Sheriff's Department

Number of Dogs:	7	Year to Date:	9
Number of Cats:	0	Year to Date:	0
Number of Others:	0	Year to Date:	0
TOTAL Number of Animals:	7	Year to Date:	9

City of Overton

Number of Dogs:	0	Year to Date:	0
Number of Cats:	0	Year to Date:	0
Number of Others:	0	Year to Date:	0
TOTAL Number of Animals:	0	Year to Date:	0

City of Tatum

Number of Dogs:	1	Year to Date:	1
Number of Cats:	0	Year to Date:	0
Number of Others:	0	Year to Date:	0
TOTAL Number of Animals:	1	Year to Date:	1

City of New London

Number of Dogs:	0	Year to Date:	0
Number of Cats:	0	Year to Date:	0
Number of Others:	0	Year to Date:	0
TOTAL Number of Animals:	0	Year to Date:	0

TOTAL of Animals Received

Number of Dogs:	36	Year to Date:	72
Number of Cats:	13	Year to Date:	73
Number of Others:	3	Year to Date:	20
TOTAL this Month:	52	Year to Date:	168

Animals Reclaimed

Number of Dogs:	4	Year to Date:	14
Number of Cats:	0	Year to Date:	2
Number of Others:	0	Year to Date:	0
TOTAL this Month:	4	Year to Date:	16

Animals Adopted

Number of Dogs:	21	Year to Date:	42
Number of Cats:	24	Year to Date:	63
Number of Others:	1	Year to Date:	3
TOTAL this Month:	46	Year to Date:	108

<i>Monthly Adoption Breakdown:</i>	<i>Dogs Adopted:</i>	12	<i>Dogs Rescued:</i>	9
	<i>Cats Adopted:</i>	7	<i>Cats Rescued:</i>	17
	<i>Others Adopted:</i>	0	<i>Others Rescued:</i>	1

Animals Euthanized

Number of Dogs:	9	Year to Date:	11
Number of Cats:	1	Year to Date:	4
Number of Others:	0	Year to Date:	0
TOTAL this Month:	10	Year to Date:	15

<i>Monthly Euthanasia Breakdown</i>	<i>Sick:</i>	<i>Injured:</i>	<i>Aggressive:</i>
<i>Dogs:</i>	0	0	9
<i>Cats:</i>	0	1	0
<i>Other: (Non-Wildlife)</i>	0	0	0

<u>Animals Held for Rabies Quarantine:</u>	2	Year to Date:	2
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<u>Animals Tested for Rabies:</u>	2	Year to Date:	9
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<u>Animal Complaints Received:</u>	642+	Year to Date:	1,602+
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<u>Deceased on Arrival (disposal):</u>	5	Year to Date:	15
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<u>Died in Care:</u>	1	Year to Date:	13
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Animal Protection Activity

Warnings Issued:	5	Year to Date:	39
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Citations:	1	Year to Date:	4
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Calls for Service during hours:	84	Year to Date:	256
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Calls for Service after hours:	5	Year to Date:	11
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Seizures:	0	Year to Date:	0
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Wildlife Euthanasia (sick or injured):	0	Year to Date:	1
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Wildlife Release:	2	Year to Date:	11
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Traps Set:	32	Year to Date:	114
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CITY WAITING LIST:

TOTAL ADDED this Month:	3	Year to Date:	8
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COUNTY WAITING LIST:

TOTAL ADDED this Month:	24	Year to Date:	90
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TOTAL ANIMALS ADDED TO WAITING LIST:

TOTAL ADDED this Month:	27	Total added Year to Date:	98
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Henderson Animal Center and Protection

Monthly Report

Month of: November

Year: 2024

Inside City Limits

Number of Dogs:	3	Year to Date:	11
Number of Cats:	5	Year to Date:	28
Number of Others:	0	Year to Date:	0
TOTAL Number of Animals:	8	Year to Date:	39

ACOPU

Number of Dogs:	15	Year to Date:	24
Number of Cats:	7	Year to Date:	16
Number of Others:	2	Year to Date:	17
TOTAL Number of Animals:	24	Year to Date:	57

Outside City Limits

Number of Dogs:	0	Year to Date:	4
Number of Cats:	1	Year to Date:	16
Number of Others:	0	Year to Date:	0
TOTAL Number of Animals:	1	Year to Date:	20

Rusk County Sheriff's Department

Number of Dogs:	0	Year to Date:	2
Number of Cats:	0	Year to Date:	0
Number of Others:	0	Year to Date:	0
TOTAL Number of Animals:	0	Year to Date:	2

City of Overton

Number of Dogs:	0	Year to Date:	0
Number of Cats:	0	Year to Date:	0
Number of Others:	0	Year to Date:	0
TOTAL Number of Animals:	0	Year to Date:	0

City of Tatum

Number of Dogs:	0	Year to Date:	0
Number of Cats:	0	Year to Date:	0
Number of Others:	0	Year to Date:	0
TOTAL Number of Animals:	0	Year to Date:	0

City of New London

Number of Dogs:	0	Year to Date:	0
Number of Cats:	0	Year to Date:	0
Number of Others:	0	Year to Date:	0
TOTAL Number of Animals:	0	Year to Date:	0

TOTAL of Animals Received

Number of Dogs:	18	Year to Date:	39
Number of Cats:	13	Year to Date:	60
Number of Others:	2	Year to Date:	17
TOTAL this Month:	33	Year to Date:	116

Animals Reclaimed

Number of Dogs:	3	Year to Date:	10
Number of Cats:	2	Year to Date:	2
Number of Others:	0	Year to Date:	0
TOTAL this Month:	5	Year to Date:	12

Animals Adopted

Number of Dogs:	14	Year to Date:	21
Number of Cats:	18	Year to Date:	39
Number of Others:	0	Year to Date:	2
TOTAL this Month:	32	Year to Date:	62

<i>Monthly Adoption Breakdown:</i>	<i>Dogs Adopted:</i>	7	<i>Dogs Rescued:</i>	7
	<i>Cats Adopted:</i>	8	<i>Cats Rescued:</i>	10
	<i>Others Adopted:</i>	0	<i>Others Rescued:</i>	0

Animals Euthanized

Number of Dogs:	2	Year to Date:	2
Number of Cats:	2	Year to Date:	3
Number of Others:	0	Year to Date:	0
TOTAL this Month:	4	Year to Date:	5

<i>Monthly Euthanasia Breakdown</i>	<i>Sick:</i>	<i>Injured:</i>	<i>Aggressive:</i>
<i>Dogs:</i>	0	1	1
<i>Cats:</i>	0	2	0
<i>Other: (Non-Wildlife)</i>	0	0	0

<u>Animals Held for Rabies Quarantine:</u>	0	Year to Date:	0
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<u>Animals Tested for Rabies:</u>	0	Year to Date:	7
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<u>Animal Complaints Received:</u>	406+	Year to Date:	960+
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<u>Deceased on Arrival (disposal):</u>	4	Year to Date:	10
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<u>Died in Care:</u>	6	Year to Date:	12
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Animal Protection Activity

Warnings Issued:	17	Year to Date:	34
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Citations:	1	Year to Date:	3
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Calls for Service during hours:	70	Year to Date:	172
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Calls for Service after hours:	3	Year to Date:	6
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Seizures:	0	Year to Date:	0
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Wildlife Euthanasia (sick or injured):	1	Year to Date:	1
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Wildlife Release:	0	Year to Date:	9
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Traps Set:	20	Year to Date:	82
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CITY WAITING LIST:

TOTAL ADDED this Month:	2	Year to Date:	5
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COUNTY WAITING LIST:

TOTAL ADDED this Month:	9	Year to Date:	66
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TOTAL ANIMALS ADDED TO WAITING LIST:

TOTAL ADDED this Month:	11	Total added Year to Date:	71
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Community Development Department

300 West Main Street

Henderson, Tx 75652

Phone: 903-392-0786

Monthly Report

To: Mayor and City Council Members

From: Cliff McElfresh

RE: Summary for the Month of December 2024

MONTHLY TOTALS BUILDING CONSTRUCTION VALUE: December 2024 \$1,915.00

MONTHLY TOTALS BUILDING CONSTRUCTION VALUE: December 2023 \$1,460,609.00

ANNUAL TOTAL BUILDING CONSTRUCTION VALUE: TO DATE 2024 \$18,344,406.00

ANNUAL TOTAL BUILDING CONSTRUCTION VALUE: Thru December 2023 \$31,843,347.40

BUILDING INSPECTORS REPORT

CODE ENFORCEMENT REPORT

Building Inspections	9	Food Establishment Inspections	6
Electrical Inspections	20	Food Truck/Trailer Permits	1
Plumbing Inspections	17	High Grass & Weeds	6
Mechanical Inspections	6	Junk Vehicles	2
Stop Work Orders	0	Illegal Signs	15
Other-Driveway, slab, etc.	4	Sub-Standard Structure Inspections/Notifications	
Residential Plan Review	3	Illegal Dumping /Road debris/Illegal storage	0
Commercial Plan Review	2	Restaurant Grease Trap Inspection	0
Sign Permits Review	2	Abatements	0
Certificate of Occupancy	4	Other	6

Commercial Building Permits Issued	3
Residential Building Permits Issued	5
Commercial Roof Permits issued	0
Residential Roof Permits Issued	0
Demo Permits Issued	0
Residential Fence Permit Issued	0

Submitted by: Cliff McElfresh, Community Development Mgr.

Date:01/06/2025



To: City of Henderson Council Members
Jay Abercrombie, City Manager

From: Karen Arnall, Finance Director

Subject: Monthly Report

Date: December 27, 2024

- Investment Report for Oct 2024-see attached report
- Hotel-Motel Occupancy Tax for Oct 2024-see attached report

Water/Sewer/Garbage Billing Recap Month Ending 10/31/2024

Type of service	Amount Billed	Consumption Billed	Count	
Garbage	\$ 171,931.90	-	5,476	-
Sales tax on garbage	\$ 12,880.15	-		-
Sewer Charges	\$ 612,836.44	100,459,952	4,455	-
Water Charges	\$ 584,146.67	127,994,652	4,789	
Sprinkler	\$ 28,244.76	4,918,400	368	-
Penalty	\$ 10,605.66	-	927	-
Water Taps	-	-	-	-
Sewer Taps	-	-	-	-
Service Chg/Back Flow	\$ 345.75	-	5	
Total Billing	\$ 1,420,991.33	233,373,004	16,020	

**INVESTMENT SUMMARY REPORT
OCTOBER 1, 2024-OCTOBER 31, 2024**

FUND	AMOUNT		TOTAL INVESTED	INT	
	INVESTED	Oct		RECEIVED	Y-T-D
	OCT 1,2024	Change		IN OCT	INTEREST
GENERAL FUND	71,154	124,329.00	195,483	3,479	3,479
GF-RESTRICTED	67,002	0.00	67,002		
GF-MIN. RESERVE	1,000,000	-500,000.00	500,000		
GF-MISC A/R	210,000	0.00	210,000		
GENERAL -DEBT	478,885	-244,244.00	234,641	1,081	1,081
GENERAL CONSTR.	97,069	-75,520.00	21,549	179	179
EQUIPMENT REPL	246,750	985.00	247,735	985	985
STREET & DRAINAGE	2,053,332	28,937.00	2,082,269	8,237	8,237
CEMETERY FUND	85,290	562.00	85,852	243	243
ANIMAL SHELTER	53,328	504.00	53,832	148	148
W/S FUND	71,271	-58,184.00	13,087	1,363	1,363
W/S MIN.RESERVE	300,000	-100,000.00	200,000		
W/S- DEBT SERVICE	25,489	71.00	25,560		
W/S-RESTRICTED	108,223	0.00	108,223		
W/S CONSTR.	8,445	29.00	8,474	29	29
MAIN STREET	14,892	-9,340.00	5,552	39	39
TOURISM	158,698	22,222.00	180,920	315	315
CIVIC CENTER	85	0.00	85	1	1
INSURANCE RESERVE	11,775	33.00	11,808	32	32
2018 BOND SERIES	388,306	-6,372.00	381,934	967	967
TOTALS	5,449,994	-815,988.00	4,634,006.00	17,098	17,098

This report is in compliance with our investment strategies as approved by council and the Public Investment Act.

Director of Finance, Karen Arnall

City Manager, Jay Abercrombie

**Hotel-Motel Occupancy Tax
Monthly Reporting for
Oct 2024**

DATE RECEIVED	TAX FOR MONTH	HOTEL NAME	TAXABLE MONTHLY RECEIPTS	7% TAX	1% RETAINER	AMOUNT PAID
11/20/2024	Oct	Baymont Inn	133,141.00	9,319.87	93.20	9,226.67
11/5/2024	Oct	Budget Inn (Sawan LLC)	24,092.36	1,686.47	16.86	1,669.60
11/13/2024	Oct	Economy Inn	7,721.01	540.47	5.40	535.07
11/6/2024	Oct	Holiday inn Express(Jayani Investments)	199,157.00	13,940.99	139.41	13,801.58
11/6/2024	Oct	Woodlawn Hills (Patel & Sons LTD)	36,500.00	2,555.00	25.55	2,529.45
11/13/2024	Oct	Motel 6	71,633.73	5,014.36	50.14	4,964.22
		Totals	472,245.10	33,057.16	330.57	32,726.59



To: City of Henderson Council Members
Jay Abercrombie, City Manager

From: Karen Arnall, Finance Director

Subject: Monthly Report

Date: January 16, 2025

- Investment Report for Nov 2024-see attached report
- Hotel-Motel Occupancy Tax for Nov 2024-see attached report

Water/Sewer/Garbage Billing Recap Month Ending 11/30/2024

Type of service	Amount Billed	Consumption Billed	Count	
Garbage	\$ 171,813.53	-	5,472	-
Sales tax on garbage	\$ 12,870.33	-		-
Sewer Charges	\$ 332,538.59	54,634,941	4,451	-
Water Charges	\$ 374,321.03	86,936,041	4,786	
Sprinkler	\$ 29,272.06	5,162,600	370	-
Penalty	\$ 10,611.49	-	842	-
Water Taps	-	-	-	-
Sewer Taps	-	-	-	-
Service Chg/Back Flow	\$ 395.75	-	6	
Total Billing	\$ 931,822.78	146,734,424	15,085	

**INVESTMENT SUMMARY REPORT
OCTOBER 1, 2024-NOVEMBER 30, 2024**

FUND	AMOUNT		INT			
	INVESTED	Oct	Nov	TOTAL	RECEIVED	Y-T-D
	OCT 1,2024	Change	Change	INVESTED	IN NOV	INTEREST
GENERAL FUND	71,154	124,329.00	51,749.00	247,232	2,383	5,862
GF-RESTRICTED	67,002	0.00	0.00	67,002		
GF-MIN. RESERVE	1,000,000	-500,000.00	-200,000.00	300,000		
GF-MISC A/R	210,000	0.00	0.00	210,000		
GENERAL -DEBT	478,885	-244,244.00	329,260.00	563,901	1,108	2,189
GENERAL CONSTR.	97,069	-75,520.00	71,687.00	93,236	158	337
EQUIPMENT REPL	246,750	985.00	-96,779.00	150,956	857	1,842
STREET & DRAINAGE	2,053,332	28,937.00	-9,451.00	2,072,818	6,580	14,817
CEMETERY FUND	85,290	562.00	743.00	86,595	223	466
ANIMAL SHELTER	53,328	504.00	-2,301.00	51,531	138	286
W/S FUND	71,271	-58,184.00	217,244.00	230,331	1,171	2,534
W/S MIN.RESERVE	300,000	-100,000.00	0.00	200,000		
W/S- DEBT SERVICE	25,489	71.00	65.00	25,625		
W/S-RESTRICTED	108,223	0.00	0.00	108,223		
W/S CONSTR.	8,445	29.00	1,505.00	9,979	34	63
MAIN STREET	14,892	-9,340.00	-3,058.00	2,494	13	52
TOURISM	158,698	22,222.00	-4,815.00	176,105	497	812
CIVIC CENTER	85	0.00	0.00	85	1	1
INSURANCE RESERVE	11,775	33.00	29.00	11,837	30	62
2018 BOND SERIES	388,306	-6,372.00	-688.00	381,246	962	1,929
TOTALS	5,449,994	-815,988.00	355,190.00	4,989,196.00	14,156	31,252

This report is in compliance with our investment strategies as approved by council and the Public Investment Act.

Director of Finance, Karen Arnall

City Manager, Jay Abercrombie

**Hotel-Motel Occupancy Tax
Monthly Reporting for
Nov 2024**

DATE RECEIVED	TAX FOR MONTH	HOTEL NAME	TAXABLE MONTHLY RECEIPTS	7% TAX	1% RETAINER	AMOUNT PAID
12/19/2024	Nov	Baymont Inn	103,291.00	7,230.37	72.30	7,158.07
12/2/2024	Nov	Budget Inn (Sawan LLC)	15,347.69	1,074.34	10.74	1,063.59
12/13/2024	Nov	Economy Inn	4,763.49	333.44		333.44
12/6/2024	Nov	Holiday inn Express(Jayani Investments)	172,857.00	12,099.99	121.00	11,978.99
12/6/2024	Nov	Woodlawn Hills (Patel & Sons LTD)	24,100.00	1,687.00	16.87	1,670.13
12/9/2024	Nov	Motel 6	58,056.79	4,063.98	40.64	4,023.34
		Totals	378,415.97	26,489.12	261.56	26,227.56

HEDCO SALES TAX RECEIPTS HISTORY

Sales Month	Check Received Month	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
AUGUST	OCTOBER	108,069	99,446	113,001	94,789	119,769	136,754	163,729	172,110
SEPTEMBER	NOVEMBER	132,067	124,141	138,028	142,246	141,434	177,944	208,295	210,169
OCTOBER	DECEMBER	100,965	95,324	114,866	113,405	113,333	143,064	167,491	189,000
NOVEMBER	JANUARY	96,254	100,353	110,701	110,843	112,738	145,911	168,489	204,304
DECEMBER	FEBRUARY	123,378	147,969	139,736	141,342	161,211	185,516	227,918	198,983
JANUARY	MARCH	101,565	97,139	105,806	113,262	116,200	140,154	138,614	158,683
FEBRUARY	APRIL	97,772	102,039	102,197	106,063	99,301	127,489	169,500	163,252
MARCH	MAY	151,778	148,855	141,682	147,519	168,499	230,335	229,210	209,555
APRIL	JUNE	99,509	128,332	111,569	130,329	143,875	157,730	180,538	168,813
MAY	JULY	98,978	111,018	118,162	150,050	147,755	155,829	206,674	177,461
JUNE	AUGUST	111,408	141,389	135,709	169,353	168,612	192,135	235,730	222,159
JULY	SEPTEMBER	93,383	114,001	124,498	115,717	139,587	161,760	178,760	198,941
TOTAL		1,315,126	1,410,006	1,455,955	1,534,918	1,632,314	1,954,621	2,274,948	2,273,431
Average Monthly Sales Tax:		109,594	117,501	121,330	127,910	136,026	162,885	189,579	189,453
Annual % Change Over the Previous Year		-0.09	7.21%	3.26%	5.42%	6.35%	19.75%	16.39%	-0.07%

Sales Month	Check Received Month	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032
AUGUST	OCTOBER	185,605	-	-	-	-	-	-	-
SEPTEMBER	NOVEMBER	-	-	-	-	-	-	-	-
OCTOBER	DECEMBER	-	-	-	-	-	-	-	-
NOVEMBER	JANUARY	-	-	-	-	-	-	-	-
DECEMBER	FEBRUARY	-	-	-	-	-	-	-	-
JANUARY	MARCH	-	-	-	-	-	-	-	-
FEBRUARY	APRIL	-	-	-	-	-	-	-	-
MARCH	MAY	-	-	-	-	-	-	-	-
APRIL	JUNE	-	-	-	-	-	-	-	-
MAY	JULY	-	-	-	-	-	-	-	-
JUNE	AUGUST	-	-	-	-	-	-	-	-
JULY	SEPTEMBER	-	-	-	-	-	-	-	-
TOTAL		185,605	-	-	-	-	-	-	-
Average Monthly Sales Tax:		15,467	-	-	-	-	-	-	-
Annual % Change Over the Previous Year		-0.92	-100.00%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

HEDCO SALES TAX RECEIPTS HISTORY

Sales Month	Check Received Month	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
AUGUST	OCTOBER	108,069	99,446	113,001	94,789	119,769	136,754	163,729	172,110
SEPTEMBER	NOVEMBER	132,067	124,141	138,028	142,246	141,434	177,944	208,295	210,169
OCTOBER	DECEMBER	100,965	95,324	114,866	113,405	113,333	143,064	167,491	189,000
NOVEMBER	JANUARY	96,254	100,353	110,701	110,843	112,738	145,911	168,489	204,304
DECEMBER	FEBRUARY	123,378	147,969	139,736	141,342	161,211	185,516	227,918	198,983
JANUARY	MARCH	101,565	97,139	105,806	113,262	116,200	140,154	138,614	158,683
FEBRUARY	APRIL	97,772	102,039	102,197	106,063	99,301	127,489	169,500	163,252
MARCH	MAY	151,778	148,855	141,682	147,519	168,499	230,335	229,210	209,555
APRIL	JUNE	99,509	128,332	111,569	130,329	143,875	157,730	180,538	168,813
MAY	JULY	98,978	111,018	118,162	150,050	147,755	155,829	206,674	177,461
JUNE	AUGUST	111,408	141,389	135,709	169,353	168,612	192,135	235,730	222,159
JULY	SEPTEMBER	93,383	114,001	124,498	115,717	139,587	161,760	178,760	198,941
TOTAL		1,315,126	1,410,006	1,455,955	1,534,918	1,632,314	1,954,621	2,274,948	2,273,431
Average Monthly Sales Tax:		109,594	117,501	121,330	127,910	136,026	162,885	189,579	189,453
Annual % Change Over the Previous Year		-0.09	7.21%	3.26%	5.42%	6.35%	19.75%	16.39%	-0.07%

Sales Month	Check Received Month	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032
AUGUST	OCTOBER	185,605	-	-	-	-	-	-	-
SEPTEMBER	NOVEMBER	192,044	-	-	-	-	-	-	-
OCTOBER	DECEMBER	-	-	-	-	-	-	-	-
NOVEMBER	JANUARY	-	-	-	-	-	-	-	-
DECEMBER	FEBRUARY	-	-	-	-	-	-	-	-
JANUARY	MARCH	-	-	-	-	-	-	-	-
FEBRUARY	APRIL	-	-	-	-	-	-	-	-
MARCH	MAY	-	-	-	-	-	-	-	-
APRIL	JUNE	-	-	-	-	-	-	-	-
MAY	JULY	-	-	-	-	-	-	-	-
JUNE	AUGUST	-	-	-	-	-	-	-	-
JULY	SEPTEMBER	-	-	-	-	-	-	-	-
TOTAL		377,649	-	-	-	-	-	-	-
Average Monthly Sales Tax:		31,471	-	-	-	-	-	-	-
Annual % Change Over the Previous Year		-0.83	-100.00%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

CIVIC CENTER/PAVILION MONTHLY REPORT

DECEMBER

2024

CIVIC CENTER

Rental

Entire Hall	5	COH Employee Christmas Party, RCRA Football Banq., Molland, Scoggins Wedding, HHS Band Banq.
1/3 Hall	4	D Smith Grad Party, Graza, Food For Soul, Martinez HHS Volleyball Booster Banq., Life Line Screening, MTC
2/3 Hall	4	Training, UT Health
Reception Room	5	Brown, W Main Bapt, Main St Meeting, Castro, Flores, Gossett
Board Room	4	Body Shop Wellness x2, Duke x2
TOTAL	22	

PAVILIONS

Rental

Yates Park		
Fair Park		
Lake Forest-Lion	1	Goode
Lake Forest-Mann		
Lake Forest-Azalea		
Lake Forest-Gazebo		
Lake Forest-Plaza		
TOTAL	1	





Dec 7th Party in Reception Room

CHRISTMAS PARADE

The parade was a great success, with 10 more entries than were received in 2023. We received 97 applications for parade entries and the parade was very well-received, other than a bit of upset over a last minute route change that left some folks at the end of the route with no marching bands or twirlers to cheer. We are looking at ways to modify the traditional parade route to eliminate the bottleneck that necessitated the route change this year.

TOURISM & MAIN STREET

Expedition Texas came to town several times to film segments for our “Christmas in Henderson” episode, which aired on KLTU7 in Tyler at 11 p.m. on Dec. 21, and on stations across the state the week of Christmas. Our episode has been posted on the Expedition Texas Facebook page and YouTube channel. We will also post it to the city’s YouTube channel.

CALENDAR EVENTS

- | | |
|--------|--|
| Dec. 2 | Parade participants meeting |
| 3 | TMSP pre-assessment meeting |
| 5 | Expedition Texas filming around town, Christmas parade |
| 13 | Expedition Texas filming downtown |
| 14 | Judge Gladewater Christmas parade |
| 16 | Placer AI meeting, TMSP managers online training |
| 18 | HEDCO/Main Street joint workshop |
| 20 | Elf on the Shelf drawing/Elfie Selfie winners’ announcement downtown |
| 27 | Meet with Cari Alvarez, CBS19 |



November 12, 2024

The Board of Adjustments met on the above date Immediately following the Planning and Zoning meeting. Members present were Chaiman Kenneth Orr, Alton Pryor, Micah Johnson, Cecilia Koch, and Freddie Polk. Members unable to attend Yuli Elizondo and Allen Stanley.

Marlen Villanueva acted as secretary to the board.

Chairman Kenneth Orr called the meeting to order at 9:42 a.m.

Item 2

No citizens comment

Item 3

Chairman Kenneth Orr asked for a motion regarding the minutes from the meeting held on August 13, 2024. Alton Pryor made a motion to approve the minutes. The motion was duly seconded by Freddie Polk and with unanimous vote from the Board, the minutes were approved.

Item 4,5 and 6

Could not be addressed due to the Planning and Zoning Commission tabling the Zoning Change recommendation.

The meeting was adjourned at 9:44 a.m.

The Planning and Zoning Board met on the above date at 9:00 a.m. Members present: Chairman Johnny Walker, Gary Wilson, Chad Boatwright, Scott Droddy and William Garmon.

Marlen Villanueva acted as secretary for the board.

Chairman Walker opened the meeting with a prayer.

Chairman Walker called the meeting to order at 9:00 a.m.

Item 2

No citizens comment.

Item 3

Chairman Johnny Walker asked for a motion regarding the minutes from the meeting held on May 20, 2024. Scott Droddy made a motion to approve the minutes. The motion was duly seconded by Gary Wilson and with a unanimous vote of the Board, the minutes were approved.

4

Item 4

Chairman Johnny Walker opened a public hearing to consider an application for a Zoning change submitted by Perry Tenbrink. To change the zoning from General Industrial (I2) to a High-Density Multi-Family District (M3). The property is described as BLK 540 Less 1.5 Acres (across from Lakewood Cemetery on HWY 323).

Chairman Johnny Walker turned the meeting over to Cheryl Jimerson Acting Zoning Administrator and City Secretary. The Planning and Zoning Commission of the City of Henderson has under consideration the application of Perry TenBrink. He is requesting to change the General Industrial Zone (I2) to a (M3) High Density Muti-Family Zone.

Mr. TenBrink purchased this property about 2 years ago.

There is no sewer available, the owner would have to install an aerobics system until the city has sewer available. He would then be required to hook up to the city sewer system and discontinue the use of the aerobics system.

Members of the board had discussions upon title/deed to the property. Mr. TenBrink understands there are issues with the property and cannot get a clear title/deed.

Chairman Johnny Walker asked if there were any questions or comments from the board or citizens.

Item 5

Chairman Johnny Walker closed the public hearing.

Gary made a motion to close the hearing; duly seconded by Gary Wilson.

Chairman Johnny Walker asked for a motion.

Gary Wilson made a motion to table the item until Mr. TenBrink can bring a clear title/deed to the Zoning commission; duly seconded by Gary Wilson. The vote was unanimous.

The meeting was adjourned at 9:40 a.m.

DRAFT

November 20, 2024

The Henderson Cemetery Board met on the above date at 10:00 a.m. with Chairman John Dulin presiding. Members present included Neva Hand, Bill Garmon, Scott Crawford, and Elidia Ramirez.

Admin Assistant Supervisor/Accounts Payable/Purchasing Coordinator/Cemetery Coordinator, Laura Farquhar served as the Board Secretary.

The motion was made by member Bill Garmon and seconded by Elidia Ramirz with a unanimous vote to approve the minutes from the August 21, 2024, meeting.

Graham Hall- looks good.

Flanagan- looks good.

Lakewood- Scott Crawford said that the Kangerga's put 50,000 up in the 30's for the Cemetery Board to use how they wanted at Lakewood. He wants to know where that money is. Kirk Kimbrell, Public Service Director, isn't sure where it is. Scott Crawford said that the board should have control of it. Kirk Kimbrell, Public Service Director, wants to know if we know when the perpetual care stopped and the City maintenance started. Scott Crawford said we need reconciliation of where it is, and the board needs to be able to have control of it. Scott Crawford and John Dulin want to know if the new deed has been finished up yet. If so, the board needs to get a copy of it.

Kevin Keeling, Parks and Cemetery Foreman, thinks all the upright stones need to be facing the same way in the new sections K & L. The new section will need to be all headstones so that it stays looking organized. This topic needs to be put on the Council agenda to be approved. Scott Crawford made a recommendation for all headstones in the new section to be upright. Bill Garmon seconded the motion. Scott Crawford made a recommendation to find out where the cemetery money is, Neva Hand seconded the motion.

Neva Hand and is concerned about the ants after the rain. Kevin Keeling, Parks and Cemetery Foreman, said he will get it taken care of.

John Dulin is wondering if anything was done about having a pavilion to have services at Lakewood. Admin Assistant Supervisor/Accounts Payable/Purchasing Coordinator/Cemetery Coordinator, Laura

Farquhar let him know that Bill Garmon was supposed to send information to her. He never did. Kirk Kimbrell, Public Service Director, is also going to check into the Gazebo to hold services.

Kirk Kimbrell, Public Service Director, is going to check into making Lakewood a double space cemetery. He will do his best to find out information. Eventually the cemetery will run out of space.

Old City- Bill Garmon is wondering about road. Kevin Keeling, Parks and Cemetery Foreman, said he has fixed some of it. He is still working on getting it all done.

John Dulin made the motion to adjourn the meeting. Bill Garmon seconded the motion. Meeting adjourned at 11:03 a.m.

Next meeting will be February 19, 2025, at 10:00 a.m.

Chairman John Dulin

City of Henderson
Main Street Department
1500 Lake Forest Parkway
Henderson, Texas 75652



Telephone: 903-392-8232
Fax: 903-657-7327
www.mainstreethenderson.com

MINUTES
HENDERSON MAIN STREET ADVISORY BOARD MEETING

Wednesday, December 18, 2024 – 12:10 pm,
Henderson City Hall
300 West Main Street, Henderson, Texas 75652

Board Members Attending:

Kelly Bumgardner	Misty Evans
Bonnie Geddie	Leon Harris
Ben Patterson	

Board Members Absent:

Brooke Dover	Michael Loosier
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Ex-Officio Members Attending:

Stephanie Kimbrell, Civic Center Manager

The meeting was called to order at 12:07 p.m.

1. There was no citizen presentation.
2. Downtown Association Report – Evans reported Late Night Shopping was a huge success. Bumgardner added they had seen a big increase in the number of shoppers from out of town and that all downtown holiday events have been fabulous.
3. Minutes of the November 19, 2024 meeting were approved on a motion from Evans and a second from Bumgardner.
4. November 2024 financials were accepted on a motion from Patterson and a second Bumgardner.
5. The 116 E. Main facade grant application for payment was approved on a motion from Bumgardner and a second from Geddie.
6. Committee reports were not made this month.
7. The meeting was adjourned on a motion from Geddie and a second from Patterson.
8. Board members moved into a joint workshop of Main Street Advisory Board and Henderson Economic Development Corporation (HEDCO) to discuss how the entities can work together and jointly support Henderson's business environment. No action was taken.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'A Duke'.

Alexa Duke, Tourism & Main Street Coordinator



MINUTES – REGULAR MEETING
HENDERSON HISTORIC LANDMARK PRESERVATION COMMITTEE
Wednesday, December 18, 2024 at 12:00pm
Henderson City Hall
300 W. Main St.
Henderson, Texas 75652

Committee Members Attending:

Kelly Bumgardner	Brooke Dover
Misty Evans	Bonnie Geddie
Leon Harris	Michael Loosier
Ben Patterson	

Ex-Officio Members Attending:

Stephanie Kimbrell, Civic Center Manager

1. The meeting was called to order at 12:00 p.m.
2. There was no citizen presentation.
3. Minutes of the November 19, 2024 meeting were approved on a motion from Geddie and a second from Bumgardner.
4. A façade modification application for 105 N. Jackson St. was reviewed by Bumgardner. She met with the business owner to review the requirements of color choice and what portions of the building can be painted. Geddie moved to approve, Bumgardner seconded, and the motion carried.
5. A sign grant application for 121 S. Main St. was approved with the proviso that the old wooden sign currently in place is replaced with the new sign. Bumgardner made the motion, seconded by Geddie.
6. The meeting was adjourned at 12:05 on a motion from Geddie and a second from Bumgardner.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "A Duke".

Alexa Duke
Tourism & Main Street Coordinator