

MINUTES OF THE
HENDERSON CITY COUNCIL
Regular Scheduled Meeting

October 17, 2023

CALL TO ORDER: *The Mayor will call the meeting to order, declare a quorum if present, and declare notices legally posted pursuant to Open Meetings Act.*

Mayor Fullen called the meeting to order at 6 p.m.

Council members present were Council District 1 vacant, Reggie Weatherston, Henry Pace, Melissa Morton, and Gina Juarez.

Staff members present were City Manager Jay Abercrombie, City Secretary Cheryl Jimerson, Deputy Chief of Police Randall Hudman, Fire Chief Rusty Chote, Director of Operations Davis Brown, Director of Public Services Kirk Kimbrell, Finance Director Karen Arnall, Animal Center Director Charissa Pool, Community Development Manager Cliff McElfresh, Zoning Coordinator Billy Hughes, Civic Center Manager Stephanie Kimbrell, Executive Leadership Assistant/HR Specialist Hillary Faulkner, and HEDCO Director John Clary.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Building Official Cliff McElfresh gave the invocation, the Mayor led the pledges.

CITIZENS COMMENTS

There were no citizens' comments.

PRESENTATIONS/ANNOUNCEMENTS

1. Proclamation declaring October as Domestic Violence Awareness Month

Mayor Fullen Declared October as Domestic Violence Awareness month by proclamation. Kristi Prior was present to accept the proclamation.

CONSENT AGENDA

2. Consideration and possible action upon the Council minutes from the September 12th meeting.
3. Consideration and possible action accepting the request from Susan Magouirk for the street closure for the Hallelujah Fest on October 31, 2023.
4. Consideration and possible action on street closures for the Syrup Festival to be held downtown on November 11, 2023.
5. Consideration and Possible Action upon HEDCO financials for August 2023 (Clary)
6. Consideration and possible action upon approving the City of Henderson's 2023-2024 Investment Policy, there have been no updates to the policy. (Arnall)
7. Consideration and possible action upon street closures for Safety Fun Night October 31, 2023. (Chote/Taylor)

Council Member Reggie Weatherton made a motion to approve the consent agenda, duly seconded by Council Member Melissa Morton. The vote was unanimous.

COUNCIL BUSINESS – REGULAR SESSION

8. Consideration and possible action on the appointment of David Hill as an interim City Attorney.

Council Member Melissa Morton made a motion to approve the appointment of David Hill as the Interim City Attorney, duly seconded by Council Member Henry Pace. The vote was unanimous.

9. Consideration and possible action upon Resolution 2023-09-06 canceling the November 7th, 2023 Municipal Election declaring the unopposed applicant Stephen Strong as the Council Member for District one, and declaring the unopposed candidates in Districts four Melissa Morton and District five Gina Juarez as the Council members. (Jimerson)

City Secretary Cheryl Jimerson explained to the Council that Ordinance 2023-09-03 has been replaced with Resolution 2023-09-06 canceling the November Municipal Election.

Council Member Reggie Weatherton made a motion to approve Resolution 2023-09-06 canceling the Municipal Election of November 7, 2023 declaring all unopposed applications submitted to Council Districts 1,4, and 5, duly seconded by Council Member Henry Pace. The vote was unanimous.

10. Consideration and Possible Action appointing Place 4 reappointment of Noble Welch and place 6 reappointment of Michael Bell and appointment of one new member to the HEDCO board for Place 5, (Mayor)

On the afternoon of October 2nd, a committee met to interview four candidates for HEDCO Board members. These candidates had all submitted applications to the City.

Committee members in attendance included Mayor Fullen, Henry Pace, Brian Ballard and John Clary.

Applicants included Michael Marshall, Peggy McAlister, Brant Bane and Suzanne Cross.

After the final interview, Michael Marshall received a unanimous recommendation from the committee for Council appointment.

Council Member Henry Pace made a motion to appoint Michael Marshall to Place Five, the reappointment of Place Four to Noble Welch, and the reappointment of Place Six to Michael Bell. Duly seconded by Council Member Reggie Weatherton, the vote was unanimous.

11. Minor plat application submitted by Charles Crawford for a property in The City of Henderson's ETJ.

Planning and Zoning Coordinator Billy Hughes asked for corrections to be made to item 11 "consideration and possible action" and "loop 571". Mayor Fullen asked City Secretary to write the correction into the minutes as noted. Mr. Crawford has had this 27.161 acre tract surveyed by a registered land surveyor and divided into two tracts consisting of -Tract 1 being 14.912 acres and Tract 2 being 12.249 acres. Mr. Crawford has a contract to sell Tract 2 pending approval of this Minor Plat application. Mr. Crawford plans to retain Tract 1 for him or his family to build on at a later date. Billy Hughes made a recommendation that the Council approve this plat.

Council Member Reggie Weatherton made a motion to approve said minor plat, duly seconded by Council Member Melissa Morton. The vote was unanimous.

12. Consideration and possible action upon Resolution 2023-10-01 for the 2022-2023 budget amendment #2. (Arnall)

Finance Director Karen Arnall explains, this is to amend the 2022-2023 budget for several funds and departments. The spreadsheet shows the details of the funds and the departments. Some departments received special funds for specific projects, like Texas Eastern 9-1-1 giving the Police Department \$160,000 for upgrades in the dispatch area, Keep Henderson Beautiful giving the Parks Department \$72,000 for playground mulch at Lake Forest Park, State Grants in the amount of \$89,500 being awarded to the Police Department for capital items are some of the larger amounts received. Other adjustments are needed due to rising costs for supplies and gasoline, increased training opportunities for employees, technology upgrades, equipment and vehicle repairs. The majority of the amendments

to these items in the General Fund were covered by the sales tax surplus and miscellaneous revenue received for TML claims and donations for events. The Water/Sewer Fund amendments were covered by the beginning balance. The total budget amendment request for all funds is \$2,404,893.

Council Member Gina Juarez made a motion to approve amendment #2 for the 2022-2023 budget, duly seconded by Council Member Melissa Morton. The vote was unanimous.

13. Consideration and possible action entering into a Professional Services Contract with Traylor and Associates on a generator through the Hazard Mitigation Grant Program (HMGP) project number DR 4485-0179. (Administration)

City Manager Jay Abercrombie stated, at a Council meeting held May 17, 2022, the Council approved Traylor and Associates as the grant administrators. They got the highest score from the Scoring Committee for the Hazard Mitigation Grant on the generator for 300 W. Main Municipal Services Complex Building. The contract is a formality of the award.

Council Member Melissa Morton made a motion to approve a

Professional Services Contract with Traylor and Associates, duly seconded by Council Member Gina Juarez. The vote was unanimous.

DEPARTMENTAL REPORTS:

14. The City Council may deliberate and make inquiry into any item listed in the Departmental Reports.

- A. City Manager

City Manager Jay Abercrombie updated the Council on behalf of the Public Utilities Director, Randy Boyd (*Randy was not able to attend this meeting*). There have been 5,069 water meters set with about 300 to 400 more to complete the project.

- B. Fire Department

Council Member Henry Pace asked Fire Chief Rusty Chote how close the Central Fire Station is to being completed? Rusty stated the admin side needed to be finished, the A/C, then the ceiling grid. Completion of repairs should be approximately the first or second of December.

- C. Police Department

- D. Animal Center

- E. Community Development

- F. Public Services/Parks and Recreation Department

- G. Public Utilities

- H. Finance Department

- I. City Secretary

- J. Communications and Marketing

K. HEDCO Sales Tax Revenue August 2023

L. Director of Operations Departmental Reports below.

Civic Center

Main Street/Tourism

Municipal Court

BOARDS AND COMMISSIONS

Board of Adjustments Minutes

Planning and Zoning Minutes

Cemetery Board Meeting Minutes

Main Street Meeting Minutes

Preservation Minutes

The Council had no questions or comments on the Board meeting minutes.

EXECUTIVE SESSION:

15. Executive Session to Consult with the interim City Attorney discussing a RFQ for a City Attorney in accordance with Vernon's Texas Government Code Annotated, Chapter 551, Section 071.

Mayor Fullen convened into executive session at 6:29 p.m.

REGULAR SESSION:

16. Convene in Regular Session and take action necessary as a result of the Closed Session.

Mayor Fullen reconvened into regular session at 7:01 p.m. stating there was no action to take from the executive session.

ADJOURNMENT

17. Adjourn

Council Member Melissa Morton made a motion to adjourn at 7:01 p.m., duly seconded by Council Member Gina Juarez. The vote was unanimous.

ATTEST:


Cheryl Jimerson, City Secretary

APPROVED:


John Fullen, Mayor