

MINUTES OF THE
HENDERSON CITY COUNCIL
Regular Scheduled Meeting

October 15, 2024

CALL TO ORDER: *The Mayor will call the meeting to order, declare a quorum if present, and declare notices legally posted pursuant to Open Meetings Act.*

Mayor Fullen called the meeting to order at 6 p.m.

Council members present were Stephen Strong, Reggie Weatherton, Henry Pace, Melissa Morton, and Gina Juarez.

Staff members present were City Manager Jay Abercrombie, City Secretary and Acting Zoning Administrator Cheryl Jimerson, City Attorney Russell Brown, Chief of Police Chad Taylor, Fire Chief Sonny Ybarra, Director of Operations Davis Brown, Director of Public Services Kirk Kimbrell, Director of Utilities and Infrastructure Delivery David Hortman, Building Inspector/Magager of Community Development Cliff McElfresh, Finance Director Karen Arnall, Civic Center Manager Stephanie Kimbrell, Executive Leadership Assistant/HR Specialist Hillary Faulkner, and HEDCO Director Bret Gardella.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Council Member Henry Pace gave the invocation, Council Member Stephen Strong led the Pledges.

CITIZENS COMMENTS

There were no citizens' comments.

PRESENTATIONS/ANNOUNCEMENTS

The City Manager reminded everyone about the Dedication of the Municipal Services Complex and the unveiling of the conference/workrooms and Council/Municipal Courtroom.

CONSENT AGENDA

1. Consideration and possible action upon the minutes of the September 10, 2024, Council meeting.
2. Consideration and possible action for street closure for the annual Saftey Fun Night. (Ybarra)
3. Consideration and possible action upon street closures for the annual Syrup Festival Event. (Ybarra, Taylor)
4. Consideration and possible action upon HEDCO financials for the month of August 2024. (Gardella)

Council Member Reggie Weatherton made a motion to approve the consent agenda, duly seconded by Council Member Stephen Strong. The vote was unanimous.

COUNCIL BUSINESS – REGULAR SESSION

5. Consideration and possible action upon awarding the City of Henderson's Street Contract #24. (Holland/Brown)
The Director of Operations, Davis Brown stated: On Thursday, September 12, 2024, the city received two bids for the 2024 Master Street Improvements Project. The low bidder for the base work was Rayford's Truck and Tractor of Marshall, Texas with a total bid price of \$1,480,179.00. The contract also provided for Additive Alternate bid items that include: 1) the potential for installing a French Drain pipping system for streets that are designated for rehabilitation in the Big Oak Subdivision; provided through field-testing the presence of groundwater is observed, and 2) reconstruction of the Henderson Sports Complex roadway. The subtotal of the Additive Alternate bid items is

\$345,590.00. In accordance with the Bid Proposal and engineering plans, bid items associated with the possible installation of a French Drain system in the Additive Alternate bid shall only be authorized upon successful completion of field-testing to determine the presence of groundwater. If found, then the engineer may or may not authorize this work. Both the base bid and the additive alternate bid total are \$1,825,769.00

Council Member Reggie Weatherton made a motion to award the bid to Rayford's Truck and Tractor, duly seconded by Council Member Henry Pace. The vote was unanimous.

6. Consideration and possible action regarding the advertising of Requests for Proposals for grant administration services for the City's 2025-2026 TxCDBG grant from the Texas Department of Agriculture. (Abercrombie)

City Manager Jay Abercrombie stated the TxCDBG grant will provide funds to make Broadway a concrete street. Council Member Reggie Weatherton made a motion to approve the advertising of Requests for Proposals for Grant Administration Services, duly seconded by Council Member Gina Juarez. The vote was unanimous.

7. Consideration and possible action regarding the advertising of Request for Proposals for engineering services for the City's 2025-2026 TxCDBG grant from the Texas Department of Agriculture. (Abercrombie)

City Manager Jay Abercrombie stated that this is for the same TxCDBG Grant, concrete street on Broadway. Council Member Gina Juarez made a motion to approve the advertising of Requests for Proposals for Engineering Services, duly seconded by Council Member Melissa Morton. The vote was unanimous.

8. Consideration and possible action upon a minor plat application subdividing one parcel into two submitted by Perry Tinbrink. This property is located on ST HWY 323 known as N. Van Buren, across from Lakewood Cemetery. (Jimerson)

Acting Zoning Administrator/City Secretary Cheryl Jimerson explained: Mr. TenBrink submitted a minor plat application requesting to subdivide his lot on HWY 323/N. Van Buren Street into two lots, Lot 1, 5.338 acres, to build a residential home and shop on and Lot 2, 1.314 acres to sell.

Council Member Stephen Strong made a motion to approve the minor plat, duly seconded by Council Member Henry Pace. The vote was unanimous.

9. Consideration and possible action upon adopting the annual Investment Policy for the City of Henderson. (Arnall)

Finance Director Karen Arnall stated there were no changes to the policy. #1 concern is keeping the money safe and drawing interest.

Council Member Melissa Morton made a motion to approve the policy, duly seconded by Council Member Gina Juarez. The vote was unanimous.

10. Consideration and possible action upon a policy which prohibits the use of TikTok and certain other social media applications and services on governmental devices. (Abercrombie)

City Manager Jay Abercrombie stated at the last Legislative Session a bill was passed forcing Municipalities to adopt a policy prohibiting TikTok and certain other social media applications from being used on governmental devices. Council Member Melissa Morton made a motion to approve the policy prohibiting TikTok and other listed applications on governmental devices, duly seconded by Council Member Henry Pace. The vote was unanimous.

11. Consideration and Possible Action appointing Place 1 reappointment of Adam Duey, Place 2 reappointment of Micah Howard and Place 3 reappointment of Brian Ballard and appointment of one new member to HEDCO Board for Place 7 Richard Segura III.

City Secretary Cheryl Jimerson stated the reappointment is for existing members and the new appointment is the normal rotation for the banking institutes.

Council Member Melissa Morton made a motion to approve all the appointments to the HEDCO Board, duly seconded by Council Member Reggie Weatherton. The vote was unanimous.

12. Consideration and possible action upon designating an official newspaper for 2024-2025 fiscal year. (Jimerson)

City Secretary Cheryl Jimerson stated that this is an annual requirement for the City to adopt an official newspaper to run public hearings, bids and other governmental ads.

Council Member Reggie Weatherton made a motion to approve Henderson News to be the official newspaper, duly seconded by Council Member Stephen Strong. The vote was unanimous.

DEPARTMENTAL REPORTS:

13. The City Council may deliberate and make inquiry into any item listed in the Departmental Reports.

Council Member Stephen Strong announced he is very appreciative of all the efforts Wes Breitenbery, Kirk Kimbrell and Cliff McElfresh put into securing the house in Inwood Oaks.

Council Member Reggie Weatherton asked how the City is handling the junk on properties within the city?

Community Development Manager Cliff McElfresh stated the code enforcement officers on staff for the city must have a full year under supervision before they are able to go out and enforce the regulations on their own. The department is working toward that goal on a daily basis.

Council Member Stephen Strong asked if the City had a need to update the city ordinances in place? Community Development Manager Cliff McElfresh stated they are working on them.

Council Member Reggie Weatherton greeted the new Director of HEDCO, Bret Gardella, at our monthly Council Meetings.

- A. City Manager
- B. Fire Department
- C. Police Department
- D. Animal Center
- E. Community Development
- F. Public Services/Parks and Recreation Department
- G. Public Utilities
- H. Finance Department
- I. City Secretary
- J. Communications and Marketing
- K. HEDCO Sales Tax Revenue August 2024.
- L. Director of Operations Departmental Reports below.

Civic Center

Main Street/Tourism

Municipal Court

BOARDS AND COMMISSIONS

Board of Adjustments had no meeting in September.

Planning and Zoning had no meeting in September.

Cemetery Board Meeting Minutes

Main Street Meeting Minutes

Preservation Minutes

Council had no questions or comments on the Board meeting minutes.

EXECUTIVE SESSION:

REGULAR SESSION:

ADJOURNMENT

14. Adjourn

Council Member Melissa Morton made a motion to adjourn at 6:26 p.m., duly seconded by Council Member Reggie Weatherton. The vote was unanimous.

ATTEST:

APPROVED:

Cheryl Jimerson, City Secretary

Henry Pace, Mayor

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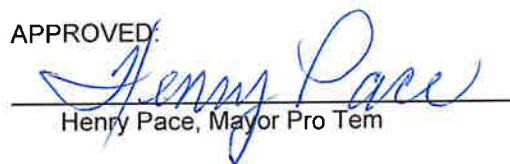
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ATTEST


Cheryl Jimerson, City Secretary

APPROVED:


Henry Pace, Mayor Pro Tem